



Republika e Kosovës
Republika Kosova - Republic of Kosovo
Komisioni Qendror i Zgjedhjeve
Centralna Izborna Komisija
Central Election Commission



2010 Kosovo Assembly Elections

Training Manual on voting procedures and counting in polling station



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INTRODUCTION

WELCOME LETTER

Honored Chairpersons and members of Polling Stations Committees,

It is our pleasure that you will be involved in Kosovo Assembly Elections that will be held on December 12, 2010.

Your contribution will be one of most important components on Election Day, since your presence is precondition in order that these elections take place in accordance with international standards. Your participation is important contribution on realizing the overall goal in building democratic institutions and for the benefit of all citizens of Kosovo.

The role of the OSCE Mission and IFES in Kosovo in these elections is based on advisory and technical support and expertise of those missions from the preliminary elections is more than useful and welcome.

Election Day is one of the most important days in calendar of Elections in Kosovo. Your role as a member of Polling Stations Committees is to create to all voters an opportunity to vote and election results to reflect the voters will. Your presence at the Polling Stations will strengthen the conviction of all citizens of Kosovo that the election laws and regulations in force, will be implemented fully, impartially and transparently, thus rising the level of trust in electoral processes and ensuring the legitimacy of election results .

We welcome your commitment and dedication to these elections and at the same time thank you for your important contribution to the progress of electoral process in Kosovo.

With respect,

Valdete Daka

President of the Central Election Commission

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ELECTORAL SYSTEM IN 2010

On December 12, elections for Kosovo Assembly will take place.

In accordance with Election Law, in these elections, electorate will choose deputies for Kosovo Assembly and at the same time keep the gender quota of 30% for Kosovo assembly deputies.

For these elections open lists will be used. In elections for Kosovo Assembly, voter will vote for one (1) certified political entity and can vote for up to five (5) candidates in the list of candidates of this political entity. If in the ballot, there are more than five (5) candidates marked, only the vote for political entity will be calculated.

Voter living abroad Kosovo have the possibility to vote through the operation of by-mail voting.

OBLIGATIONS OF POLLING STATION COMMITTEE MEMBERS

As a member of the Polling Station Committee (PSC), you are one of those few election officers with whom most voters will have direct contact during the flow of these elections. Therefore, there is great importance to keep the highest level of professionalism and integrity during your performance, serving voters in Kosovo. This includes your pre-election tasks, such as attendance of training and your responsibilities on Election Day, during the ballot counting and reporting the results of the Polling Station.

Your behaviour must ensure the accuracy of the vote, and integrity, security, transparency and serenity of the electoral process. This will help in building a sustainable level of confidence in the election system. Always provide services with courtesy, warmth, patience and kindness to all voters and observers accredited. When you offer service to voters with disabilities, give necessary time to them on explain the voting process and direct them to responsible person to help them.

THE CODE OF CONDUCT FOR PSC MEMBERS

All members of PSC are obliged to sign the Code of Conduct for PSC members. If members of PSC do not respect the code of conduct, they will be punished according to relevant provisions of the Penal Code of Kosovo and the Election Rule for punishment and sanctions.

Election Acronyms used in this manual:

VBS	Voting Box Supervisor
BI	Ballot Issuer
CB	Conditional Ballot
CBE	Conditional Ballot Envelope
CRF	Candidate Result Form
CCL	Candidate Counting Letter
CVL	Conditional Voter List
ECAC	Election Complaints and Appeals Commission
IDO	Identification Officer
FVL	Final Voters List
MEC	Municipal Election Commission
MVL	Municipal Voters List
PC	Polling Centre
PE	Political Entity
PS	Polling Centre
PSC	Polling Center Committee
QC	Queue Controller
RRF	Result and Reconciliation Form

Leadership and management of the Polling Centre and Polling Station

Polling Centre (PC) is a building in which are located one or more polling stations (PS). Polling Centre also includes space within 25 meters surrounding the building. In most cases, buildings used as polling centres are schools or community facilities.



Polling Station (PS) is a room, hall or similar facility designated in PC where voting will take place. Polling stations are usually school class. Every polling station will have approximately 900 voters. Last PS in every Polling centre is double/dual polling station, where you can vote by regular and conditional ballots.



- **Manager of Polling Centre** is responsible for organizing and planning all activities inside and outside the polling stations.

Polling Station Committee (PSC) - In every PS should be assigned a Polling Station Committee (PSC), which will lead and supervise the voting and counting process in polling stations.

Chairperson of the PSC- is responsible for all activities in his / her PS from the intake process until delivery of material to Municipal Election Officer.

PSC members – PSC composition reflects the structure of members of Municipal Election Commissions (MEC), which means it can be up to 7 members of PSC.

PSC-led by the Head of the PSC and other council members are: Queue Controller (QC), ID Officer (IDO), Ballot Provider (BP) and Voting Box Supervisor (VBS). For team function-PSC must have at least five members and two other members will have a role to help teamwork PSC's.

Help Desk - In general, PC will have a Help Desk to offer assistance to voters who come to wrong polling centre, which can not be found in the final voting list (FVL). The personnel of the help desk, through the Municipal Voters List (MVL), lead voters to the certain polling centre, where they are set.

ACTIVITIES BEFORE ELECTION DAY

PRELIMINARY PLANNING BY PSC CHAIRPERSON

Chairperson of PSC is responsible for the overall functioning of PSC during voting and counting hours. Before elections, chairperson of the PSC and other PSC members should be carried out a series of preparatory duties, by that process of voting and counting to Election Day will be fair and efficient.

INTAKE OF SENSITIVE AND NON-SENSITIVE MATERIAL

Non-Sensitive material will reach in PC a day before Election Day and sensitive material will arrive at polling stations on Election Day. Sensitive materials are those items that are very important for voting, counting and reporting of results.

Sensitive Material:

- Ballots for Kosovo Assembly Elections
- Final Voters List
- Official ballot stamp
- Candidate booklets for Kosovo Assembly elections

Non-sensitive material:

- Ultra violet lamp (UV Lamp)
- Invisible ink
- Poll book
- Result and Reconciliation Form (RRF)
- Candidate Result Form (CRF)
- Candidate tally sheets
- Ink and ink fillers
- Voting booth
- Sealing security tapes
- Conditional ballots envelopes and secrecy envelopes (**only for dual polling stations**)
- ECAC complaint forms
- Municipal Voters List (**Only for certain polling stations- to be submitted to PC manager**)
- Brail Alphabet templates for blind voters
- Different stationery for offices (pens, signs, paper etc.)
- Sticker (for boxes)
- Packing material:
 - MEC envelope
 - Envelopes 1 and 3
 - Bags 2 and 4

VERIFICATION OF ELECTION MATERIAL

A day before the election, on-sensitive material that is in the ballot box should unpack. Unpacked items must be checked one by one comparing the list for material control. All lamps and batteries must be tested. Do not wait until Election Day! For any missing material it should immediately be reported to the contact person for the municipal election commission (MEC), so that PS can be supplied prior voting

POLL BOOK

Only the Chairpersons of PSC, PSC members and accredited observers are allowed to make notes in the Poll Book. If a voter has a complaint regarding any activity within the PS, he / she may ask from the Chairperson of PSC to register voters complaints in the Poll Book. In addition, voter may appeal to the Election Panel for Complaints and Appeals (EPAC).

PREPARATION OF POLLING STATION

All members of the PSC-are responsible for preparing and arranging the PS. This task should be done a day before Election Day and should not delay opening PS until 07.00 of Election Day. No kind of election campaign material is allowed in PS.

The organization of PS's depends on the size and shape of the room, location of entry and exit doors. Try different configurations until you find any that work.

PS should be organized in the best way to enable efficient movement of voters on Election Day:

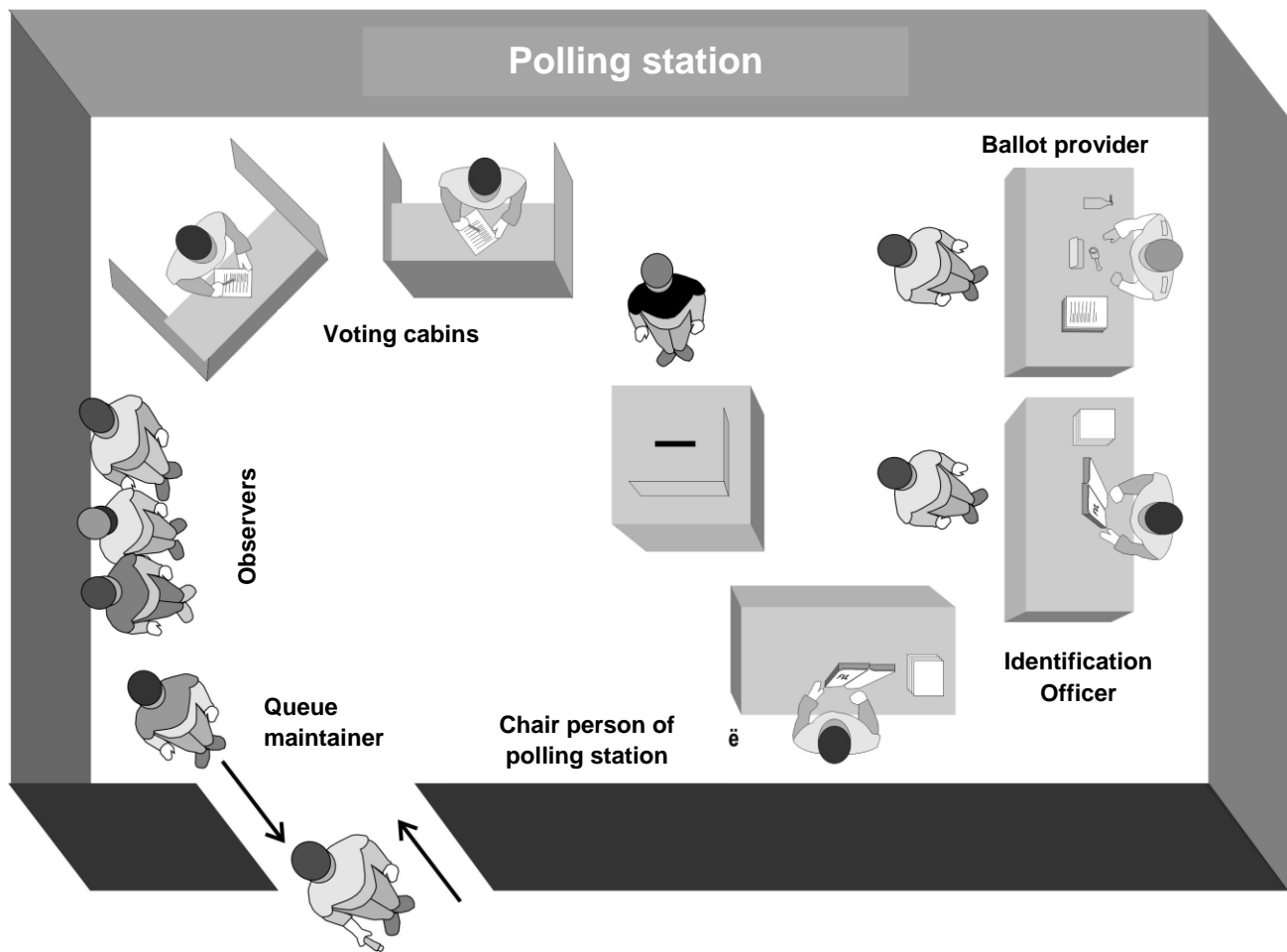
- Seats should be regulated in a way that members of PSC, election observers and media representatives accredited to be able to watch the entire process of voting and clearly see the voting boxes at all times.
- Voting Screens should be placed in such a manner to ensure that voters can vote in secret. Windows coverage might be necessary.

Placing of signs and notices

The following reports should be exposed mainly inside and outside PS:

- Alphabetic lists with which voters are assigned in one special PS (in entrance of PS)
 - Posters with the candidate list for Municipal Assembly election (outside PS)
 - Posters "How to mark ballot" (Behind voting screens and outside PS's)
 - Candidates Brochure (behind voting screens and on the table of ballot provider)
 - Arrow signs for orientation (inside PS)
 - Signs "No smoking" (outside PS)
 - Sign "No weapons" (outside PS)

After PS got prepared, is regulated, and controlled all the material, chairpersons of PSC need to ensure that members of PSC clearly understand Election Day procedures. After this chairperson of PSC should guide other members to read and refer to the Training Manual on procedures of voting and counting at polling stations, (PS) aimed at rational and efficient progress of the process.



PREPARATIONS ON THE MORNING OF ELECTION DAY

ARRIVAL AT POLLING CENTRES AND POOLING STATION

Each member of PSC – must reach until 06:00 in PS where he/she is placed. If any of PSC members is absent, chairpersons of the PSC must ask from Municipal Election Commission for an extra/reserve member.
With reach to PC, PSC's chairperson takes any material that is stored during the night from the manager of PC's.

FINAL PREPARATIONS BEFORE BEGINNING OF VOTING

PSC- chairperson must verify that that all members of PSC understood clearly their duties.
PSC- chairperson need to ensure that the voting screens and work desks are organized in a manner for voters to have enough movement. Regulation of tables and direction flow of movement must be planned a day before. All signs should be located. If there were difficulties entering that place, or the work could not be performed, PS regulation should be done with time in the morning, of Election Day, in order voting process to start at 07.00.

EQUIPMENT CHECK AND LABELLING OF PACKING MATERIAL

PSC-members must find a safe place to put all equipment and materials and make sure they have all the equipment, packaging envelopes and other items such as pens, pencils, lamps, etc., that may needed during the day.

If any item is missing, the PC manager must be notified in order to bring necessary supplies to PS. PSC members cannot come or leave from the PS without informing head of PSC.

Chairperson of the PSC or any delegate of his or her will mark with PS code (eg 1901e/01R) all packaging materials and Ballot Boxes inside PS.

BEFORE FIRST VOTER VOTES

Before the voting begins, there should be taken the following steps under full monitoring of election observers and accredited media representatives:

- ✓ Chairperson of PSC shall fulfill part I of the work sheet form of Reconciliation of data and results (RRF) for each electoral body. See samples of FPR in annex.
- ✓ Chairperson of PSC must expose the empty ballot boxes (one for each electoral body) before all those present and then close the four sides of the ballot boxes with the closing of the security tape/seals. Seals should be tied hard, so that the top of the box to be kept safe for the ballot box, without any gap along the edges. It should be impossible for any entrance of any material in box, except through the hole of the lid of the box in the upper space.
- ✓ Chairperson of PSC or his /her nominee must mark numbers of seals in work sheet of RRF for each electoral body.

Once they realized the steps mentioned above, chairperson of the PSC announces the PS opening. Chairperson of the PSC-marks in the Poll Book names, numbers of ID and numbers of accreditation cards of all PSC staff and of the present observers, and the time of opening PS.

VOTING DEVELOPMENT

**All Polling Stations will be open at 07:00 and they will be closed at 19:00
On Sunday 12 DECEMBER 2010**

THE RIGHT TO VOTE:

To vote, voters must have at least 18 years, to have committed civil registration and to prove its identity. Acceptable identification documents (see Annex for samples of documents) are only these:

- ✓ Valid ID;
- ✓ Valid Passport;
- ✓ Valid travel document
- ✓ Valid Kosovo driving license;
- ✓ Valid card of DP (Displaced persons) or valid refugee card.

If none of these documents appears, ballot to this voter will be refused.

NO PERSON CAN VOTE IF:

- ✓ If it is under 18 years old on Day of Elections
- ✓ If his/her name does not figure in FVL of that PS. For further help voter should be directed to the helping desk of the PC
- ✓ If the voter refuses to sign in FVL
- ✓ If on voters finger tips is present the invisible ink, voter in this case has no right on taking the ballot.
- ✓ If the voter refuses his finger to be sprayed with invisible ink.

CONDITIONAL VOTING

In some cases, voters may not figure in the FVL of the PS in which he / she is assigned. If is so, then the voter will be directed to helping desk. If a voter has acceptable identification document, but can not be found even in MVL, he / she will be directed to polling station double to vote on condition. In addition, voters should vote with the condition if any "sign" in the name of FVL his / her LPV, which shows that voters should vote with conditional.

WHO CAN VOTE ON CONDITION

To vote conditionally, voter must be at least 18 years old, to have committed Civil Registration and to prove his identity, and voter who wants to vote in other municipality on Election Day.

REASONS WHY VOTERS CAN NOT VOTE ON CONDITION

- ✓ Voter appears in double PS and on its fingertips; the presence of invisible ink is on.
- ✓ Voter refuses to sign in CVL (Conditional Voter's List).
- ✓ Voter refuses to sign the declaration in conditional ballot envelope CBE in where it proves that given information's are true and that he/her will not attempt to vote in any other way of these elections.
- ✓ Voter refuses his/her finger to be sprayed with invisible ink.

AUTHORIZED PERSONNEL TO BE PRESENT AT THE POLLING STATION

The following persons are authorized to be present in VC and PS on Election Day:

- ✓ Voters
- ✓ Committee members of polling stations and voting centre personnel;
- ✓ Members of the Central Election Commission and Secretariat staff of the Central Election Commission;
- ✓ Municipal Election Commission members;
- ✓ Accredited observers of election process, with an interpreter if necessary;
- ✓ Accredited media representatives with an interpreter if necessary;
- ✓ Police on official duty, when called upon to restore order.

OBSERVERS AND MEDIA

Election observers and accredited media representatives are very important for assessing and reporting transparency and the legitimacy of the elections, so they should be welcomed. Observers must adhere to certain rules so that voters can vote in secrecy and they should not disturb the election process. Within PS during the same time can not be more than two observers from the same accredited organization. If PSC-chairperson thinks that the number of election observers or representatives of accredited media are interrupting the voting process within PS, he / she shall instruct them to reduce their numbers, and will take steps to preserve the unimpeded functioning of the voting process. Observers and representatives of the media should expose their badges and all accreditation cards at all times, while they are within PCs/PSs.

ELECTION OBSERVERS CAN:

- ✓ Be present and observe closely the whole process of voting and counting (with the exception of recording ballots by voters), while not disturbing the election process or not taking in hand or restrict the use of any materials of polling station
- ✓ Once the counting process started, observers can leave polling station, but can not return and enter in after the counting starts.
- ✓ Submit to the Chairperson of the PSC of all their concerns, but not other members of the PSC. PSC-Chairperson of the will have to address the PSC directly about any issues they may pose

ACCREDITED MEDIA REPRESENTATIVES CAN:

- ✓ Observe the voting process (with the exception of recording the ballot by voters), while not hindering the election process or not taking in hand or restrict the use of any materials of polling station.
- ✓ Record within the voting centre /polling station unless they do not record any personal information of voter or violate privacy of voters is recorded (footage of FVL/CVL and details of ballot of voters not allowed);
- ✓ Record movement of voters through the polling centre / polling stations, with the permission of voters.
- ✓ Conduct interviews with voters (after voting) in the range of 25 meters outside surrounding of the polling stations, and with the permission of voters.

ELECTION COMPLAINTS AND APPEALS PANEL

If a voter has a complaint regarding any aspect of the voting process, including exclusion from FVL (delete), the chairperson of PCS will inform him /her about his/ her right to make a Complaint to the Election Complaints and Appeals Panel (ECAP) and shall provide him / her complaint form of ECAP. For this purpose, the set of PS-equipment are also included copies of the ECAP's complaint forms. Voter should be informed that he / she can submit the form personally, by fax or by mail at ECAP Office.

DUTIES AND RESPONSIBILITIES OF PSC MEMBERS

DUTIES OF THE PSC CHAIRPERSON

- ✓ PSC Chairperson is responsible for all operations within polling station including voting and counting.
- ✓ Refers to training manual on voting and counting procedures for all activities to be held in polling station.
- ✓ He / she ensure the implementation of all rules of elections of the Central Election Commission (CEC) and monitor any irregularities. In case of violation of any rule of the CEC, chairperson of PSC marks that violation in the PS poll book and notify the municipal election commission (MEC).
- ✓ Appoints deputy in his/her absence
- ✓ Assigns tasks to all members of the PSC.
- ✓ It is responsible for maintaining peace and order at polling stations (PS).
- ✓ Dealing with the media, accredited observers and security personnel (his / her exclusive responsibility).
- ✓ For procedural issues, PSC-chairperson will contact with the trainers of the Secretariat of the Central Election Commission (CECS), while the operational issues PSC-chairperson will have to contact with MEC.
- ✓ Assigns tasks to all members of PSC to help him/her with duties mentioned above.

DUTIES OF THE PSC CHAIRPERSON

BEFORE OPENING OF THE VOTING
<p>Fill out 1st part of the Reconciliation and Results Form (RRF)</p> <p>Distributes election material to PSC members (sensitive and non-sensitive).</p> <p>Code labels of PS (eg 1901e/01R) envelopes, bags and forms to be used in polling stations during Election Day.</p> <p>Ensures adequate preparation and adjustment PS.</p> <p>Exposes the empty ballot boxes before all persons present at the polling station.</p> <p>Close the polling boxes with security tape and places them in place clearly seen from all the participants in the polling station.</p> <p>Writes the numbers of the security seals of ballot boxes in the Reconciliation and Results Form RRF</p>
DURING DEVELOPMENT OF VOTING
<p>Writes in poll book opening time of voting time and names of members of PSC</p> <p>Writes in poll book names and ID numbers of present accredited observers.</p> <p>Supervises the development of voting and counting procedures in polling stations in accordance with the Law / / Rules of the election and training manual on procedures for voting and counting at polling stations</p> <p>Ensure that all necessary forms are available at the PS and filled out correctly.</p>
DURING THE CLOSING OF VOTING
<p>Close the PS door after being informed by the manager of the PC that last voter has voted.</p> <p>Assign a PSC member to remain at the door and to monitor all persons that enter and leave PS.</p> <p>Immediately closes hole of the ballot box in PS (and the conditional if dual PS).</p> <p>Writes in the work sheets of RRF numbers of closing security digits used to close holes ballot boxes.</p> <p>Writes in poll book closing time of PS and the names of present accredited observers.</p> <p>Monitors closing PS and material reconciliation process.</p> <p>Count signatures in FVL; count the unused ballots, count damaged ballots;</p> <p>Complete the Part II of RRF for two electoral bodies.</p> <p>Is responsible for filling out the RRF or delegating this task to any other member of PSC</p>
DURING BALLOT COUNTING
<p>Supervises the counting process of PSC members and provides the application of counting procedures in accordance with the Law / / Rules of the election and training on manual voting and counting procedures.</p> <p>Fills out III and IV part of the form for each RRF for each electoral body.</p> <p>Fills out results form of candidates for municipal elections.</p> <p>Convey notes from work sheet of RRF to the original RRF sheet for Kosovo Assembly Elections</p>
DURING MATERIAL PACKING IN POLLING STATION
<p>Assigns two MEC members for packing PS materials in accordance with training manual procedures - packaging diagram.</p> <p>Supervises the packaging process by members of PSC</p> <p>Ensures that material is packed into three units as planned in the packing diagram and that all packaging envelopes and bags are labelled with polling station codes (e.g. 1901e/01R).</p> <p>Responsible for transportation of materials from PS to hand-over/ take-over centre in MEC.</p>

DUTIES OF QUEUE CONTROLLER

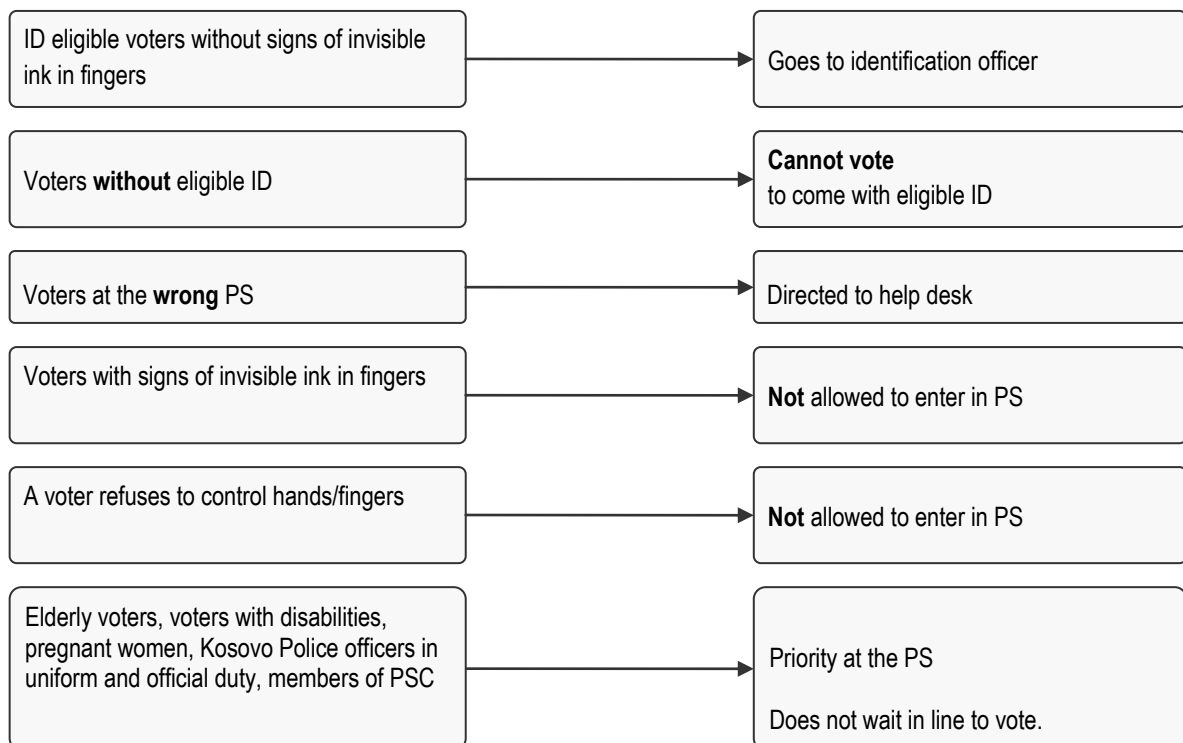
- ✓ Stands at the entrance of PS.
- ✓ Provide movement and rotation control of voters within PS.
- ✓ Controls if the voter is in proper PS which is matching with exact alphabetic order.
- ✓ Guides voters to prepare identification documents (ID's) before entering the polling station.

Acceptable identification documents are:

- valid ID;
- valid passport;
- valid travel document;
- valid Kosovo driving license;
- valid card of IDPs; or
- valid refugee card

Based on CEC Instruction, on the December 12, E day of 2010 Kosovo Assembly Elections will be accepted above mentioned identification documents regardless their expiration date.

- ✓ Controls each voters hands / fingers of with ultra violet lamps (UV) to see if there is presence of invisible ink.
- ✓ Directs voters to identification officer.
- ✓ Directs voters to the help desks, if they are in the wrong PS.
- ✓ Paying particular attention to voters who need assistance, such as pregnant women, older voters and Kosovo Police (KP) officers in uniform and on official duty, and PSC members, allowing them to come at the beginning of line.
- ✓ Direct voters who have voted to PC EXIT.



DUTIES OF IDENTIFICATION OFFICER

REGULAR POLLING STATION

- ✓ Verifies the identity of voters by requiring voters to show his / her identification document. Acceptable identification documents are only these as follows: valid ID, valid passport, and valid travel document, valid Kosovo driving license; IDPs card ; or refugee cards available.
- ✓ Find the name of voters in final list of voters (FVL)
- ✓ Request from voters to sign their name in the FVL.
- ✓ If a voter is illiterate or disabled in a way that is not able to mark or cast a ballot may be assisted by another person chosen by voters if he requires such assistance, must have a photo identification document and PSC Chairperson will notes his data in Pool Book. Such person assists only a voter and not a member of PSC, or accredited observers. Person assigned to help the voter writes his name and signs in the final list of voters near a name or other space provided by a voter who is being helped.
- ✓ Directs voters to the ballot issuer.

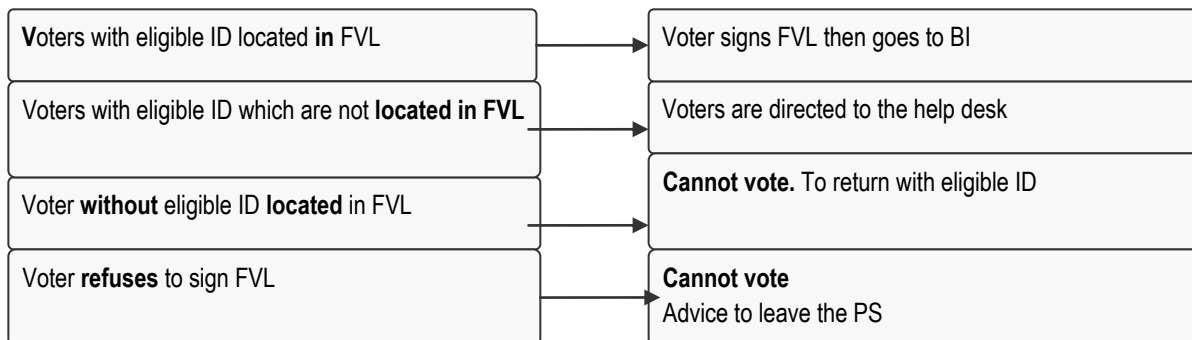
NOTE

If a voter is not found in the FVL, or in CVL , but eligible to vote, then the voter **must be instructed to vote in a dual polling station.**

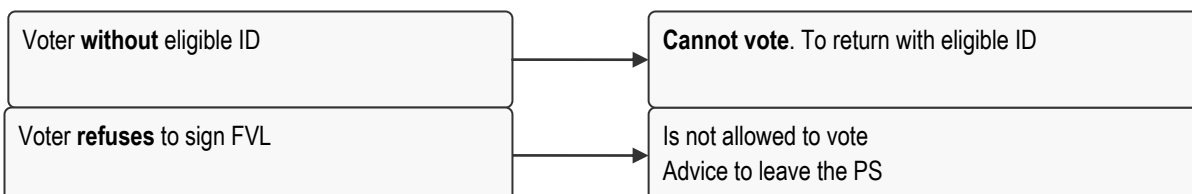
IN DUAL POLLING STATIONS (Conditional Voting)

- ✓ Verify the identity of voters by requesting from him / her to submit the document of identification.
- ✓ Log in voters in CVL with CAPITAL LETTERS, using identification document acceptable to voters.
- ✓ Requires from the voter to sign the name of his / her in CVL.
- ✓ If a voter is illiterate or disabled in a way that is not able to mark or cast a ballot may be assisted by another person chosen by voters if he requires such assistance, must have a photo identification document and PSC Chairperson will notes his data in Pool Book. Such person assists only a voter and not a member of PSC or accredited observers. Person assigned to help the voter writes his name and signs in the final list of voters near a name or other space provided by a voter who is being helped.
- ✓ Fills out conditional ballot envelope (CBE) in CAPITAL LETTERS and ask the voter to sign it in the concerned place.
- ✓ Submits identifying document and completed CBE to ballot issuer (BI).
- ✓ Directs voters to BI.

REGULAR VOTING



CONDITIONAL VOTING



DUTIES OF BALLOTS ISSUER

Ballot Issuer (BI) is responsible for keeping the ballots in the proper conditions in PS. Once ballots accepted from BI-behold, it is his / her responsibility to control, count and inform the Chairperson of the PSC if there are any damaged or misprinted ballot.

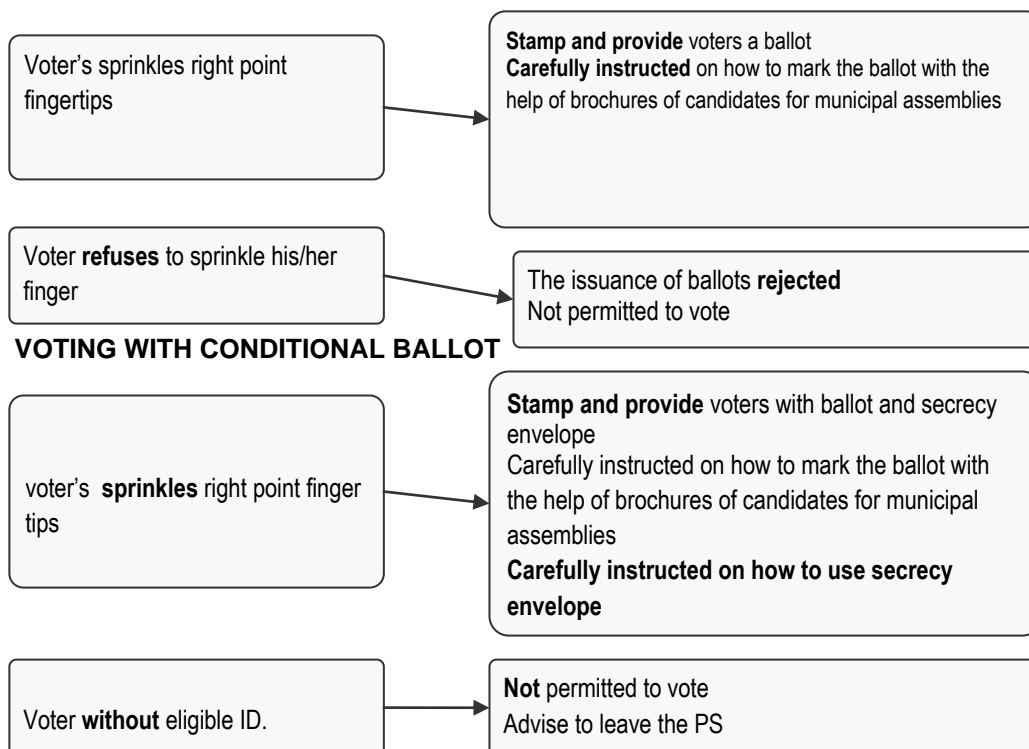
IN REGULAR POLLING STATIONS

- ✓ SPRINKLE right point finger of voters with invisible ink.
- ✓ Detach one ballot at a time (a ballot for an election body) by ballot matrix (all used matrix ballots must be carefully preserved during the vote).
- ✓ FOLDS and SEALS the backside of two ballots (one ballot for each election body) and gives the ballot to the voter.
- ✓ Carefully guide the voter how to mark ballots and how to use the brochures of candidates for Municipal Assembly elections.
 - For Municipal Assembly elections, voters may vote only one political entity, marking the first name tag ☐ (tick) of favourite political entity and up to five (5) political candidates within that political subject referring to brochures of candidates for the Municipal Assembly elections.
- ✓ Direct voter to a free voting screen to mark the ballot in secrecy.
- ✓ If voter damages the ballot, BI should write, "Damaged" in the back of the ballot, puts it in the envelope 1 "damaged ballots" for the respective elections and provide voter with another stamped ballot.

DUAL POLLING STATIONS (CONDITIONAL VOTING)

- ✓ In the dual polling stations, BI except two stamped ballots must give a secrecy envelope also. Ballot for Municipal Assembly will be placed in the envelope.
- ✓ Instruct the voter not to close the secrecy envelope before the going to ballot box in order for the supervisor of the ballot box to ensure that voters has placed the stamped ballots in the secrecy envelope.
- ✓ He submits the ballot to the ballot box supervisor with the voter identification document and completed CBE.

VOTING WITH REGULAR BALLOTS



DUTIES OF BALLOT BOX SUPERVISOR

THE REGULAR POLLING STATIONS

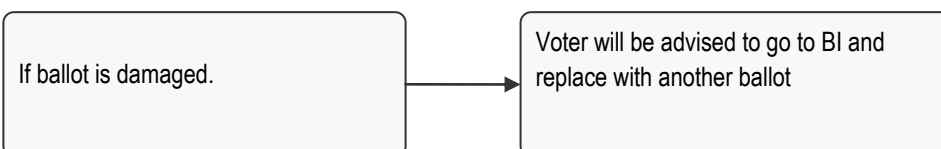
- ✓ Supervises the ballot boxes to prevent interference and theft.
- ✓ Ensure that voters vote one by one in a row and that only one voter can be behind the voting screen at the same time while other is voting.
- ✓ Ensure that each voter cast ballots of his / her vote in the relevant box.
- ✓ Directs voters to the PS EXIT after they have voted.
- ✓ Regularly controls the voting screens to ensure that the pen be available, and that brochures of candidates for Municipal Assembly elections to be in regular conditions.
- ✓ Any inappropriate writing in the voting screens should be covered, and manipulated brochures of the candidates will be replaced.

DUAL POLLING STATION (Conditional Voting)

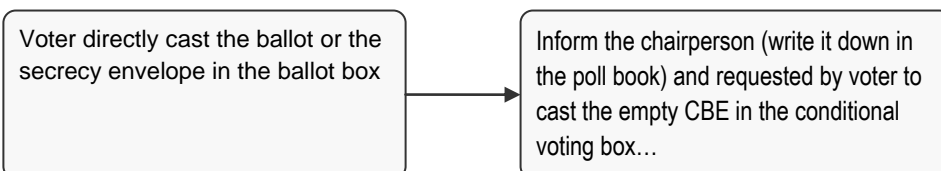
- ✓ Take from the BI the identification card of the voter and CBE
- ✓ Check the identification document of voters to prove that he / she is given the exact CBE.
- ✓ Ensure that conditional voter is not just simply casting the ballots in the ballot box for conditional voting, without putting the ballot in the provided secrecy envelope and then in the CBE.
- ✓ Request the voter to close the secrecy envelope.
- ✓ Should submit to the voters filled CBE so that he / she can put the secrecy envelope in the relevant CBE, request the voter to close it and put in the ballot box for conditional voting.
- ✓ Return voter's identification document and direct him/her PS EXIT.

If voters directly cast the ballot or the secrecy envelope without CBE checking it, BBS (ballot box supervisor) shall inform the chairperson of PSC who will note it down this issue in the poll book. Then, BBS shall require the voter to empty CBE to cast the voting ballot in the conditional voting box, returning the ID and direct the voter to the EXIT of polling station.

VOTING WITH REGULAR BALLOT



VOTING WITH CONDITIONAL BALLOT



END OF VOTING

CLOSING POLLING CENTRE

At 19:00, the PC's managers will ensure that no other voters will enter in the queue of PC's. All PS within the PC's will remain open until the voters have voted in all other rows within the centre or within the same voting, so that every person who comes to the polling centre before time 19:00 allowed to vote. This allows voters to vote who is in the same centre but in the wrong line of polling station.

CLOSING OF POLLING STATION AND PREPARING FOR COUNTING

Chairperson of the PSC or PSC member designated by him / her, to close the door of PS after being informed by the voting centre manager or designee of his / her that the last voter left the polling station

PSC-Chairperson will appoint members of PSC to perform the following tasks:

- ✓ Immediately closed all ballot boxes holes.
- ✓ Writes down in poll book closing time of the PS and the names of persons present at the polling station and informed them that if they leave PS before counting ends, they will not be allowed to return.
- ✓ PSC-Chairperson of the Commission would allow to MEC, the CEC Secretariat and the CEC members unlimited access to PS during the counting process to help in any matter that may be presented.
- ✓ Mark in the work sheets RRF for both electoral bodies, the closing numbers of security belt used to close holes of two ballot boxes.
- ✓ Monitor at the door and all persons entering and leaving the polling station.

In the presence of the Chairman of the PSC-PSC members shall perform the following tasks:

- ✓ Count the signatures of voters in FVL and CVL, in case of dual PS and marked amounts in the work sheet of RRF. **Count for the second time by the second member PSC at this stage is no mismatches will be allowed!**
- ✓ Count unused ballots and noting the amount in the work sheet of RRF. **Count for the second time by the second member of the polling station committee- at this stage no mismatches is allowed.**
- ✓ Unused ballots will be packaged together with matrix of the ballots in Bag2 (not closed yet).
- ✓ Count damaged ballots (one after the other) and the amount write down in the work sheets of RRF. Counted for the second time by the second member PSC - **at this stage no mismatches will be allowed!**
- ✓ Fold twice damaged ballots and placed a note on them indicating the total number of ballots. Damaged ballots packaged separately for each electoral body in Envelope1 and in mark the amount of ballots.

All these counts must be verified with a second count by another member's PSC to ensure accuracy of results. NO mismatches will be allowed on the above mentioned!

All results will be recorded in the working sheet in Part II the RRF.

Chairperson of PSC completes the second part of the work sheet for each RRF electoral body.

COUNTING BALLOTS

PREPARATIONS FOR COUNTING

Tasks to be performed by Polling Station Commission members before counting starts:

- ✓ Placing tables in a way that the accredited observer can clearly see all the counting process.
- ✓ Prepare working space for counting (remove all pens, pencils from the tables and other materials).
- ✓ Chairperson of Polling Station Committee (PSC-chairperson) assigns tasks to PSC members in accordance with counting.

BALLOT BOXES OPENING

Ballot boxes should be opened one by one and processed / counted as follow:

1. Conditional Ballot Box (**only in dual polling stations**)
2. Kosovo Assembly Elections Ballot Box

In regular polling stations, counting starts with Kosovo Assembly Elections ballots (because there are no conditional ballot boxes).

COUNTING CONDITIONAL BALLOT ENVELOPES – ONLY IN DUAL POLLING STATIONS

Before opening, the ballot box with conditional ballots, a PSC- member will read out loud all the numbers of the numbers of closing tapes of ballot boxes, while PSC chairperson will confirm numbers with data previously listed in RRF (Features 2d and 4d).

FILLING RRF FOR KOSOVO ASSEMBLY - PART II ON DUAL VOTING

- ☒ Features 4D - the number of tape used to close hole of the ballot box for conditional voting.
- ☒ Features 5d - the number of signatures on CVL.

PSC-Chairperson will cut off the side part of the tape of the ballot box with conditional voting and material in the box will be emptied on the table so they can be fully seen by all members of the PSC and accredited observers. The hole of the lid of the box should remain closed.

Only conditional ballot envelopes of will be counted (CBE); envelopes will not be opened in PS. CBE will be counted twice by different members of PSC to ensure that the overall number CBE match the number of signatures in the conditional voters list (CVL). If the overall number of CBE does not match the number of signatures in CVL, PSC members will recount until the same number of overall matches two times consecutively.

If there will be empty CBE, it will be counted as the CBE properly closed.

All CBE (closed, open or empty) are counted and their total number will be marked in feature 8d in the sheet in RRF for Kosovo Assembly Elections.

The total number of CBE in the 8d feature has to match with the number of signatures in the FVL feature 5d. If this does not happen, the difference should be marked in feature 9d of sheet of RRF for Kosovo Assembly Elections.

FILLING RRF FOR KOSOVO ASSEMBLY - PART III FOR DUAL VOTING

- ☒ Features 8d - number of CBE in the CBB
- ☒ Features 9d – what is the difference between 5d and 8d.

All counted CBE' will be placed in the bag for conditional ballot envelopes. **Do not close the bag yet**, but put it aside inside polling station under permanent supervision, so no intervention can be in it.

If there are ballot outside the CBE within the ballot box, secrecy envelopes and/or empty CBE will be noted it down in the poll book (item and quantity), until they will be placed in the CBE's bag .

COUNTING BALLOTS FOR KOSOVO ASSEMBLY ELECTIONS

Before opening, the Ballot Box for the Kosovo Assembly Elections a Member of PSC will read out loud all tape numbers of the Ballot Box, while the PSC Chairperson will compare the numbers with data entered earlier in the Worksheet of the RRF for Kosovo Assembly Elections (box 2 and box 4).

The PSC Chairperson will cut the tapes on the sides of the Kosovo Assembly Ballot Box and empty the contents on to the counting table in clear view of all PSC members and accredited observers. The Ballot Box top slot will remain closed.

STEP 1

√ Unfold the Ballots face down and divide them into stamped and unstamped Ballots.

√ Form two teams with two (2) count members. The first member starts to count by making stacks of 25 Ballots, which will be passed to a second count member. If the second member counts, the same number as the first, and then proceed with the next stack. If the second member counts a different number than the first member, then the pile will be recounted again until the same total is reached twice.

√ Double counting of stamped and unstamped ballots (during the process keep the stamped and unstamped Ballots separate)

√ Once all stacks of the stamped and unstamped Ballots are counted, the total amount is entered in box 8 of the RRF Worksheet for Kosovo Assembly.

FILLING RRF FOR KOSOVO ASSEMBLY- PART III

- ✓ Feature 8- total of ballots in Ballot Box
- ✓ Feature 9—difference between boxes 5 and 8

√ All unstamped Ballots are considered as invalid and are put aside, but still on the counting table in full view of all present in the Polling Station. Place a yellow post-it note sticker indicating the number of unstamped Ballots on the top.

√ PSC Chairperson compares total number of signatures in Final Voters List (feature 5) with the total number of Ballots (feature 8) found in the Ballot Box. If the general number of counted Ballots equals the total number of signatures on the FVL, then in feature 9 of the RRF worksheet, for mayoral, 00 should be marked.

FILLING RRF FOR KOSOVO ASSEMBLY - PART III

- ✓ Feature 8- total of ballots in Ballot Box
- ✓ Feature 9—difference between boxes 5 and 8

If there is a discrepancy, the following tolerance level is accepted:

Up to 100 signatures on FVL	1 (-/+)
Up to 200 signatures on FVL	2 (-/+)
More than 200 signatures on FVL	3 (-/+)

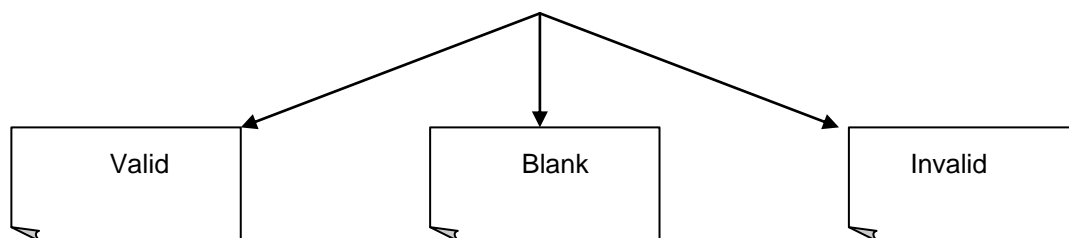
NOTE

If Discrepancies are within these levels, the difference is entered in box 9, and the sorting of Ballots per Candidate can start.

If differences are greater than the tolerance level, then the counting of the Regular Ballots must be repeated. If the discrepancies cannot be resolved during a recount of Ballots, a REMARK is recorded in the Poll Book, explaining the situation. The difference will be visible from the reconciliation check on the RRF (feature 9).

STEP 2

Under supervision of PSC Chairperson, the Ballots will be placed face up and classified as **valid, blank and invalid**.



How to determine the validity of Ballots?

If the intention of the voter is clear, the Ballot should be considered as valid.

Invalid Ballots are:

- A ballot with no sign for political entity, but only with sign for a candidate
- A Ballot where is voted for more than one political entity
- A Ballot where the Voter's choice of Political Entity is unclear
- A Ballot that was not stamped with Official Ballot Stamp

Blank ballot will be considered empty / unfulfilled ballot for any political entity found within the ballot box (Feature 11 in RRF).

The PSC Chairperson's decision is final within the Polling Station. If a member of PSC or accredited observer does not agree with the Chairperson's evaluation on a particular Ballot, he/she can file a complaint in Election Panel for Appeals and Complaints.

STEP 3

- ✓ **The Valid Ballots** will be sorted into separated batchs for each political subject.
- ✓ The batch for each candidate is double counted from two different PSC members, in same order whereas political subjects are appearing on the Ballot.
- ✓ If counting of second member appears with same number as the first then it continues with next batch. If counting of second member appears with different number compared to the first one, then batch should be recounted while total amount to be resulted it twice.
- ✓ After counting all ballots for each political subject separately, total number of won votes from each political subject should be written in 4th (IV) part of the RRF worksheet for Kosovo Assembly. PSC Chairperson controls twice if total amounts are written in proper row that complies with the respective political subject!

FILLING RRF FOR KOSOVO ASSEMBLY ELECTIONS PART IV

- ✓ PART IV- number of votes for each political subjects separately
- ✓ Box 10 - total of valid ballots (total amount of valid ballots of all political subjects)

✓ The **Blank Ballots** are counted and the quantity is recorded in feature 11 of the **Worksheet of the RRF** for Kosovo Assembly Elections.

✓ The **Invalid Ballots** (including **unstamped Ballots**) are counted and the quantity is recorded in feature **12** of the **Worksheet of the RRF** for Kosovo Assembly Elections.

FILLING RRF FOR KOSOVO ASSEMBLY ELECTIONS -PART IV

- ✓ Feature 11 – the number of blank ballots in the BB
- ✓ Feature 12 – the number of invalid ballots
- ✓ Feature 13 - total of valid ballots (copy feature 10)
- ✓ Feature 14 - total (feature amount) 11+12+13
- ✓ Feature 15 – difference between feature 8 and feature 14

FILLING RRF FOR KOSOVO ASSEMBLY ELECTIONS PART IV – Reconciliation

- ✓ Feature 16 – the number of Unused Ballots (feature 6)
- ✓ Feature 17 - the number of damaged Ballots (feature 7)
- ✓ Feature 18 – number of ballots inside Ballot Box (feature 8)
- ✓ Feature 19 – number of CBE s in the Conditional Ballots Box (feature 8d)
- ✓ Feature 20 - total of features 16+17+18+19
- ✓ Feature 21 – difference between feature 3 and feature 20

NOTE

If a Political Entity has received no vote, enter zero (000) in Part IV in a certain space for the number of votes won (the number of valid votes) in worksheet of RRF for Municipal Assembly and then pass to the next Political Entity.

PSC -Chairman: Checks twice if amounts are listed in the exact line that coincides with the

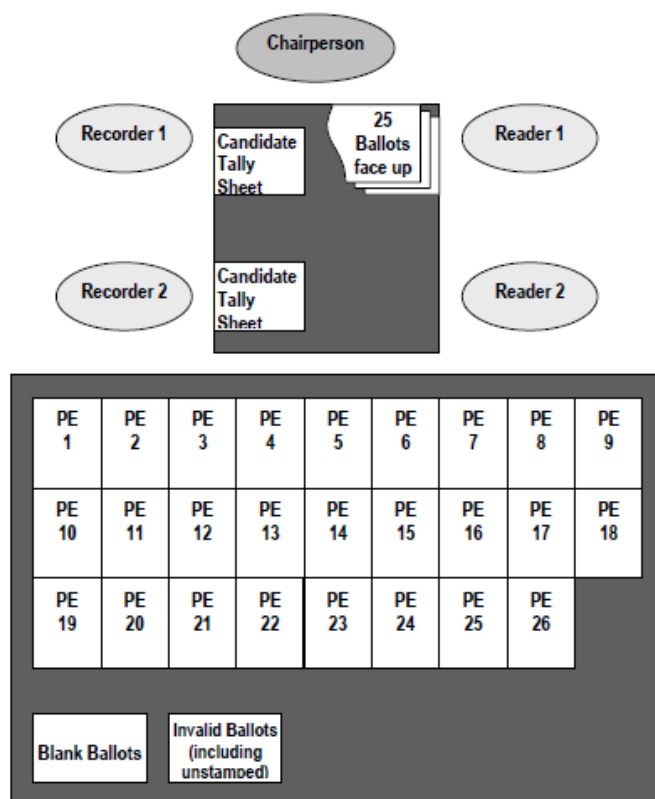
During the counting process: **all data must first be recorded in the worksheet of Reconciliation and Result Form (RRF)**, before any data transferred in the original RRF. Original RRF shall be filled only after the counting is finished.

How to act with the voting conditional material that is in wrong box?

If CBE are put in wrong certain ballot box for voting with regular ballots, then in the end of counting that CBE should be counted together with CBE's from conditional ballot box and it will be added in box 8 and the box 19 of worksheet of RRF for Kosovo Assembly Election. In addition, the box 19 should be changed in worksheet of RRF for Kosovo Assembly Elections. If any un-annexed envelope or CBE is founded in Ballot Box for regular ballots, its general number will be marked in Poll Book, CBE will be counted together with founded CBE in ballot box and **they will be put in envelope bag of conditional ballot.**

COUNTING OF CANDIDATES VOTES FOR EACH POLITICAL ENTITY (PE)

The count area will be prepared like below:



Each Recorder will be provided with Candidate Tally Sheets. Every **data** in the Candidate Tally Sheet will be done with a **blue pen only**.

Each Reader will have a batch of 25 Ballots. Only one Reader reads at a time (one by one).

The already double counted stack of the first PE is brought in front of the first Reader.

Then, he/she now starts to read out loud the candidate numbers that received a vote. Both recorders will note the votes per candidate on their respective Candidate Tally Sheet (see picture below). After Reader 1 finishes reading his/her batch of 25 Ballots, the PSC Chairperson will verify if the Tally Sheets match. If not, the batch of 25 Ballots is tallied once more, with Reader 2 reading it.

The process is now repeated in the same manner with the second batch of 25 ballots and with Reader 2. If a Candidate gained more than 200 votes, an additional set of Candidate Tally Sheets are used. **BE CAREFUL** write the name and last name of Political Entity for each CTSh.

Once the votes on all Ballots for a particular PE have been read, tallied and verified for certain PE, PSC Chairperson sums the votes received by each respective candidate. PSC Chairperson records the respective candidate's grand totals in the Candidate Result Sheets and cross checks them with the sum of the totals

NOTE

√ If a Ballot has more than FIVE (5) candidate marked, no vote will not be recorded in the Candidate Tally Sheet.

√ If the voter has not marked any candidate for that PE, then recorders will not tally anything.

For each PE the tallying of Candidates like described above. Each CTSh will be signed of PSC member who will fulfill it.

Numri i vendvotimit:
Broj biračkog mesta:

Fleta llogaritëse për votat e kandidatëve për zgjedhjet e Kuvendit të Republikës së Kosovës 2010
Lista za proračunavanje glasova kandidata za Skupštinu Republike Kosova 2010

Faqe
Strana **1**

Numri dhe emri i entitetit politik si në fletëvotim - Broj i ime političkog subjekta kao na glasačkom listiću: _____ / _____

Kandidat # Kandidat #	Dengu i 25 fletëvotimeve Hrpa od 25 glasačkih listića	Gjithsej Ukupno	Dengu i 25 fletëvotimeve Hrpa od 25 glasačkih listića	Gjithsej Ukupno	Dengu i 25 fletëvotimeve Hrpa od 25 glasačkih listića	Gjithsej Ukupno	Dengu i 25 fletëvotimeve Hrpa od 25 glasačkih listića	Gjithsej Ukupno	Dengu i 25 fletëvotimeve Hrpa od 25 glasačkih listića	Gjithsej Ukupno	Dengu i 25 fletëvotimeve Hrpa od 25 glasačkih listića	Gjithsej Ukupno	Dengu i 25 fletëvotimeve Hrpa od 25 glasačkih listića	Gjithsej Ukupno	Dengu i 25 fletëvotimeve Hrpa od 25 glasačkih listića	Gjithsej Ukupno	Totali përgjithshëm Ukupna suma
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2																	
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NOTE

- ✓ The number recorded for the Political Entity is the same as it appears on the ballot (eg 00/AAAAAA).
- ✓ Start-tallying candidate votes of Political Entities in the same order as they appear on the ballot.
- ✓ After finishing the Tallying of candidate votes for all Political Entities, order the Candidate Tally Sheets according to the order of PE on the ballot.

After finishing the Tallying of candidate

- ✓ PSC Chairperson or his/her delegate completes the Candidate Result Form (CRF) and writes the total number of votes for each candidate in Tally sheet

Anëtar i ekipit të numërimit - Član brojačke ekipe: _____

Nënshkrimi - Potpis: _____

AFTER FINISHING THE COUNTING FOR KOSOVO ASSEMBLY ELECTIONS:

PSC Chairperson monitors following process:

✓ **All Unused Ballots** are placed into **bag 2 for Kosovo Assembly Elections**. Serial Numbers of tape used for security closing of bag 2 is marked PART V of the working sheet of RRF for Kosovo Assembly Elections.

✓ **All Blank Ballots** are string-tied and placed into **Envelope 3** for Kosovo Assembly and the quantity is marked.

✓ **All Invalid Ballots** (including **unstamped Ballots**) are string-tied and placed within **Envelope 3 for Kosovo Assembly** and the quantity is marked.

□ Total of all **Valid Ballots for each political entity** are double fold and string tie the and placed in **Bag 4 for Kosovo Assembly**. Serial Numbers used for sealing of bag 4 is marked in PART V of the RRF's working sheet for Kosovo Assembly.

FILLING RRF FOR MUNICIPAL ASSEMBLY PART V

- ✓ Number of closing tape of bag 2
- ✓ Number of closing tape of bag 4
- ✓ Number of closing tape Ballot Box lid

Do not close any bags and envelopes yet!

They are provisionally placed into the empty Ballot Box for the Municipal Assembly Elections. The Ballot Box is put aside in the Polling Station under permanent supervision, so that it cannot be tampered with.

COMPLETING THE RECONCILIATION AND RESULT FORMS AND CANDIDATE RESULT FORMS

COMPLETING THE ORIGINAL RECONCILIATION AND RESULT FORM- KOSOVO ASSEMBLY ELECTIONS

Double check that you have the correct forms for the respective election in front of you before entering any data in front of you!

- ☐ PSC Chairperson or his/her delegate copies the data from the RRF and CRF Worksheets to the Originals. The white, green and pink copies will now carry the same information.
- ☐ The PSC Chairperson or his/her delegate marks on the original RRF (PART V) of tape numbers prepared to close the Ballot Box , bag 2 and 4, and the Conditional Envelopes .
- ☐ PSC Chairperson or his/her delegate takes out the Pink Copies of both the RRF and CRF and puts it on the wall of PS this action ensures that all participants in the PS have access to official results of concerned PS.

COMPLETING THE ORIGINAL RECONCILIATION AND RESULT FORMS for THE Kosovo Assembly ELECTIONS:

Double check that you have the correct forms for the respective election in front of you before entering any data in front of you!

- ☐ PSC Chairperson or his/her delegate copies all the data from the RRF Worksheet regarding candidate's votes for Kosovo Assembly for each PE to the Original RRF. The white, green and pink copies will now carry the same information.
- ☐ PSC Chairperson or his/her delegate takes out the Pink Copy of the RRF and puts it on the PS wall. This action ensures that all participants in the PS have access to official results of concerned PS.

NOTE

To ensure transparent election process- the PSC Chairperson puts the Pink Copy of the RRF and CRF for Kosovo Assembly at the outside wall or door at the Polling Station.

The PSC Chairperson shall announce the provisional preliminary results to all present. PSC Members and accredited observers may note the results for their own use. Any PSC Member or accredited observer can file a complaint regarding any aspect of the counting process. PSC Chairperson will inform of his/her right to submit a complaint to the Election Panel for Appeals and Complaints (EPAC) and provide him/her with an EPAC Complaint Form.

VII. PACKING AND TRANSPORT

NOTE FOR PSC CHAIRPERSON

Necessary material at this stage:

- ✓ Packaging Diagram –located in the Training Manual and on the cover of RRF.
- ✓ Packaging bags, envelopes, and ballot boxes (good and clearly marked with the PS code - eg 1901e/01R).
- ✓ Training Manual on packaging instructions

PSC CHAIRPERSON DUTIES in this stage

PSC Chairman of together with a PSC member of the opposite political entity is responsible for packaging and delivery of election PS material to the MEC municipal warehouse. **To have an efficient and regular INTAKE regular process of in MEC municipal hubs and then in the Count and Result Centre, packaging of material in PS should be done according to the procedures outlined in the packaging diagram - (See diagram) .**

If packaging is done according to diagram, the INTAKE process materials in Municipal Warehouse will be done more quickly. If there is no attention and carefulness during packing, PSC chairperson with its associators will spend hours in the warehouse until all packing is done in right way.

Before Packaging

PSC Chairperson must ensure that the correct RRFs and CRF have been completed and signed. The PSC Chairperson must confirm the accuracy of labels on all envelopes and bags. Once all labels have been confirmed of their accuracy, including the quantity of their contents recorded on their exteriors, and then the material should be placed inside the appropriate bags and envelopes and sealed with security tape.

Items inside the Kosovo Assembly Box

Items to be placed into the Kosovo Assembly ELECTIONS BALLOT BOX (follow the order as indicated below):

- **Envelope 1** containing **Damaged Ballots during the day.**
- **Bag 2** containing **Unused Ballots, Ballot matrix and unused candidate tally sheets;**
- **Envelope 3** containing **Blank Ballots and Invalid Ballots;**
- **Bag 4** containing **Valid Ballots** (string-tied per each PE);
- **Used Candidate Tally Sheets** (rolled together and string-tied).
- **Official ballot stamp**

Items to be placed into the MEC ENVELOPE:

- The **Final Voters List** (including the **Conditional Voters List** in a Dual Polling Station);
- The **Poll Book**;
- The **RRFs** for two Election Bodies (including Cover, Original, Worksheet, white and green copies – only the pink copy will be extracted to be posted Polling Station wall !);
- The **Candidate Result Form** for the Kosovo Assembly Elections (including Original and green copy – only the pink copy will be extracted to be posted in the Polling Station).

Items to be placed into the CONDITIONAL BALLOT BAG:

- The used Conditional Ballot Envelopes;
- Any empty CBEs and loose secrecy envelopes that were found in any of the Ballot Boxes

MEC Envelope and two Ballot Boxes containing sensitive material (and CBE bag for a Dual PS) will be closed and prepared for transport.

COLLECTING OF NON-SENSITIVE MATERIAL

Each PSC Chairperson of regular PS will collect all NON-Sensitive material, this material will be placed inside the bag, while Chairperson of dual PS will collect all non-sensitive material in empty Conditional Voting Ballot box and will submit them to the MEC warehouse, along with the ballot boxes.

The non-sensitive items are the following:

- Ultra Violet (UV) Lamp
- Invisible Ink
- Ink and Ink Pads
- Voting Screens
- Unused Security Tapes
- Unused Conditional Ballot Envelopes
- Unused Secrecy Envelopes
- Various Stationery items (signs, pens, paper, etc.)
- Blank ECAC complaint forms
- Electoral Rules

FINAL DUTIES in the Polling Station

PS must be left clean, with furniture returned to its proper place. All election related posters and other material should be removed and all garbage should be disposed of appropriately. Remove tape from floor and walls.

TRANSPORTATION TO MUNICIPAL WAREHOUSE

According to MEC guidelines, Manager of the voting center, PSC Chairperson and any designate PSC member will transport all election materials along with MEC envelope to municipal MEC warehouse.

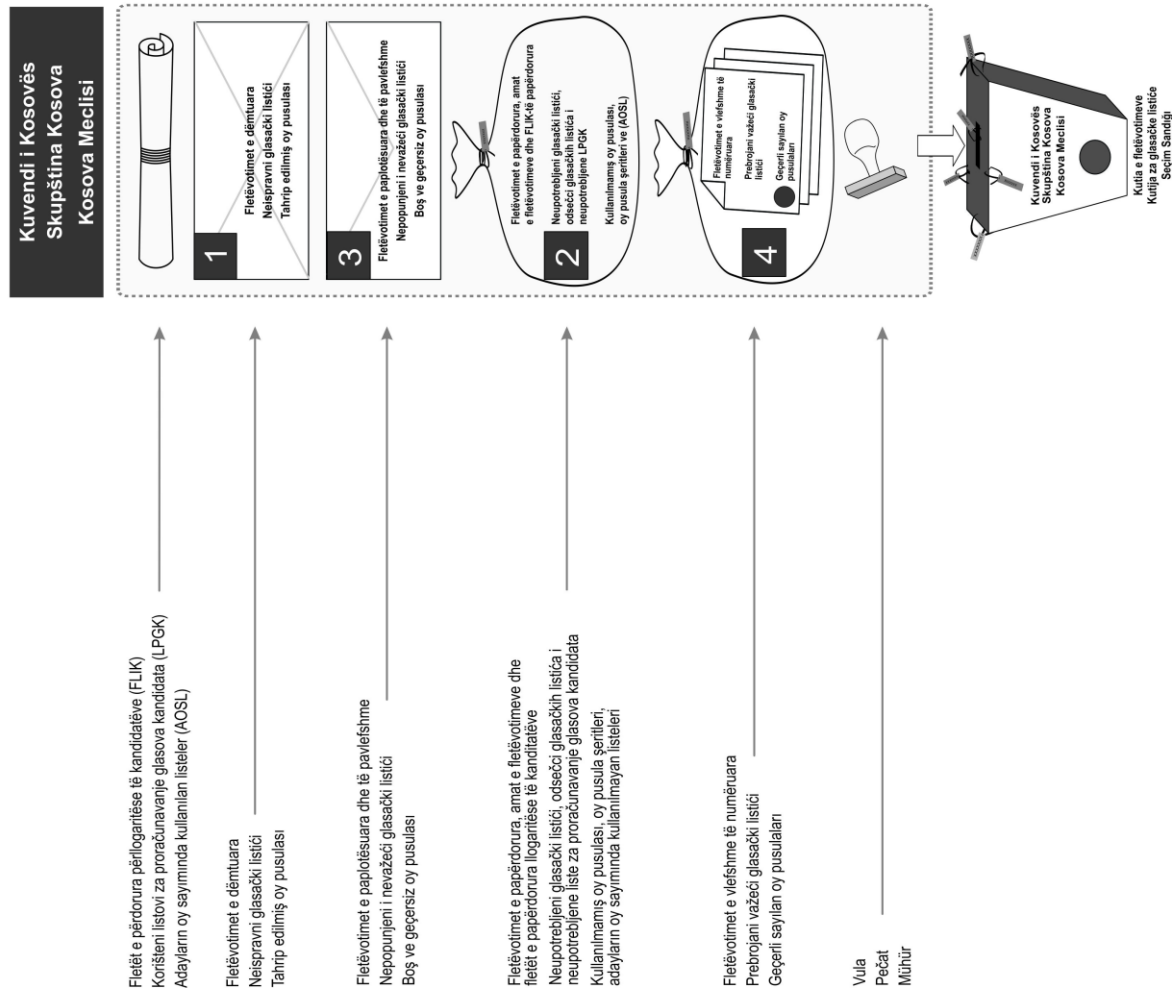
NOTE

MEC in Municipal Warehouse will require from PSC -Chairperson the following materials:

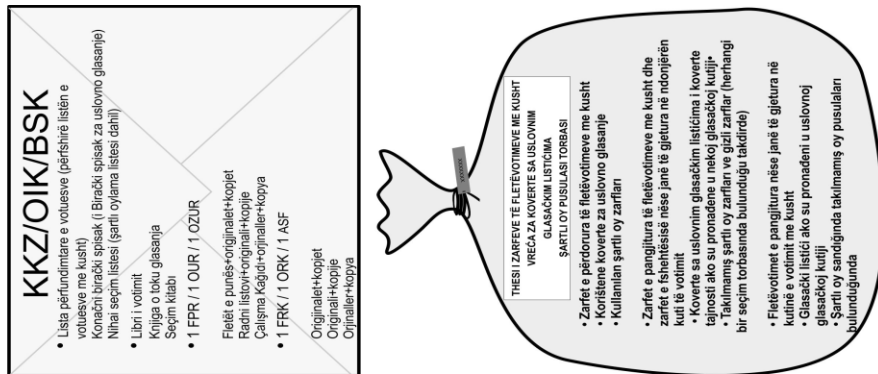
- ✓ Ballot Box (for Kosovo Assembly)
- ✓ MEC Envelope
- ✓ CBE Bag (Valid only for Dual PS)



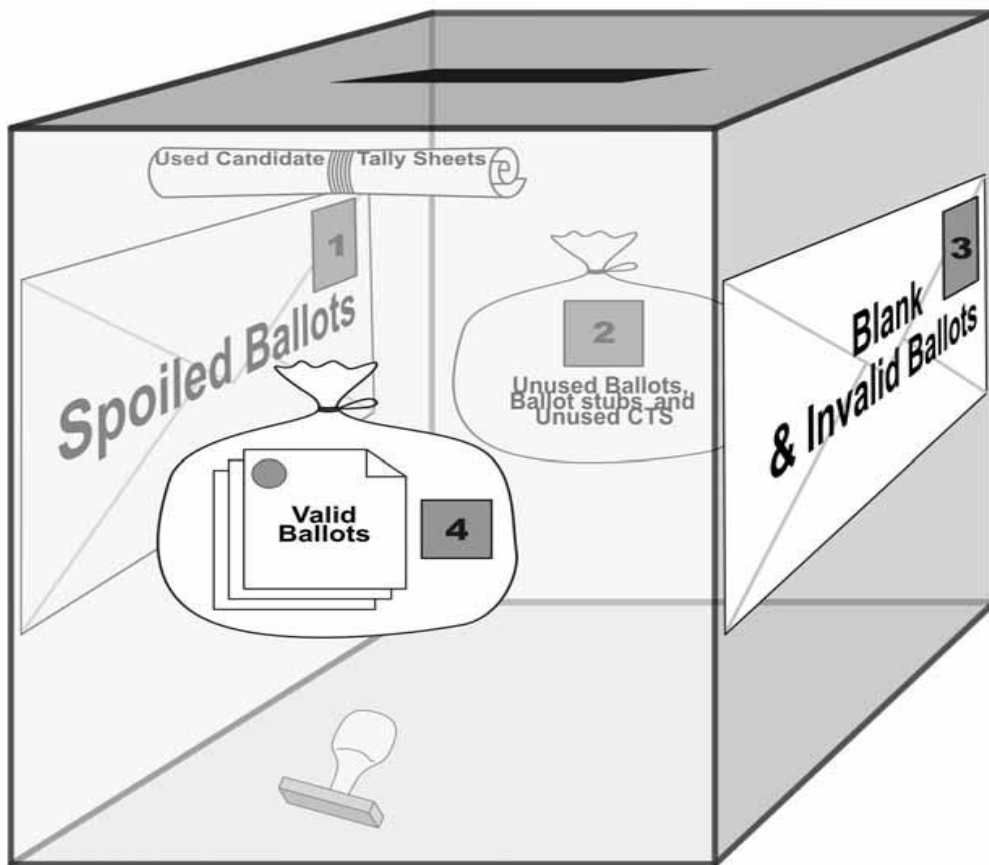
DIAGRAMI I PAKETIMIT / DIAGRAM ZA PAKOVANJE / PAKETLEME DİYAGRAMI



Annexes PACKING DIAGRAM



PACKING OF BALLOT BOXES



Ballot boxes should be packed as in diagram above. Stamp, label, in envelopes and bags and used tally forms should be in way to be seen from outside, after the check through sight is done during material intake in municipal MEC warehouse.

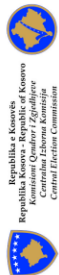
Reconciliation results form

ZGJEDHJET PËR KUVENDIN E REPUBLIKËS SË KOSOVËS 2010 - IZBORI ZA SKUPËSTINË REPUBLIKE KOSOVO 2010 - 2010 KOSOVA CUMHURİYETİ MECLİS SEÇİMLERİ

FORMULARI I PËRPUTHJES SË TË DHËNAVE DHE REZULTATEVE

OBRAZAC ZA USKLAVIANJE PODATAKA I REZULTATE

VERI VE SONUÇLARIN UYUMU FORMU



PJESA I - ODELJAK I - KISIM I PLOTESO PAS HAPJES SË KUTISË SË VENDVOTIMIT POPUNITI PËR ZATYRANJA BIRACKOG MESTO OYLAMA YERİ AÇILMADAN DOLDURUNUZ

1 Numri i vendvotimit
Oylama Yeri Numarası

2 Numri i shiritave që përdoren për mbijeljen e kullës së votimit
Brojevi zastitnih pečata za zatvaranje glasačke kuće

3 Numri i fletëvotimeve të pranuar
Broj primljenih glasačkih listica

PJESA II - ODELJAK II - KISIM II PLOTESO PAS MBYLLJES SË VENDVOTIMIT POPUNITI POSLE ZATYRANJA BIRACKOG MESTO OYLAMA YERİ KAPANDIKTAN SONRA DOLDURUNUZ

4 Numri i shiritave që përdoren për mbijeljen e kullës së votimit
Broj zastitnih pečata za zatvaranje glasačke kuće

5 Numri i nënshkrimeve në listën përfundimtare të votuesve
Nihal Sečmen listesindeki imza sayısı

6 Numri i fletëvotimeve të papërdorura (mbetura)
Broj neupotrebljenih glasačkih listica

7 Numri i fletëvotimeve të dëmtuara - gjatë ditës
Guin boyunca tahrip olan oy pusulası sayısı

PJESA III - ODELJAK III - KISIM III PLOTESO PAS HAPJES SË KUTISË SË VENDVOTIMIT POPUNITI POSLE ZATYRANJA BIRACKOG MESTO OY SANDIĞI AÇILDIKTAN SONRA DOLDURUNUZ

8 Numri i fletëvotimeve brenda kullës së votimit
Oy sandığı içindeki oy pusulası sayısı

Përputhja/Usaglasavanje/Uygunluk

9 Sa është dallimi ndërmjet rubrikës 5 dhe rubrikës 87
Koja je razlika između kvadratica 5 i kvadratica 87

10 Vendi i vendvotimit
Dvojno biracko mesto

20 Numri i shiritave që përdoren për mbijeljen e kullës së votimit
Brojevi zastitnih pečata za zatvaranje glasačke kuće

3 Numri i nënshkrimeve në listën përfundimtare të votuesve
Nihal Sečmen listesindeki imza sayısı

PJESA IV - ODELJAK IV - KISIM IV PLOTESO PAS KLASHIFIKIMIT DHE NUMERIMIT TË FLETËVOTIMEVE TË VLEFSHME PËR POPUNITI PAS KLASIFIKACIJE IZBORNE IZBIRANJE IZBORNIH GLASANOVA KOSOVA MECLİSİ İÇİN GEÇERLİ OYLARIN SINIFLANDIRILMASINDAN VE SATIMINDAN SONRA DOLDURUNUZ

4 Numri i shiritave që përdoren për mbijeljen e kullës së votimit
Broj zastitnih pečata za zatvaranje glasačke kuće

5 Numri i nënshkrimeve në listën përfundimtare të votuesve
Nihal Sečmen listesindeki imza sayısı

6 Numri i fletëvotimeve të papërdorura (mbetura)
Broj neupotrebljenih glasačkih listica

7 Numri i fletëvotimeve të dëmtuara - gjatë ditës
Guin boyunca tahrip olan oy pusulası sayısı

PJESA V - ODELJAK V - KISIM V PLOTESO PAS PAKETIMIT TË MATERIALE TË NJËSHMËN ME VENDVOTIM POPUNITI POSLE PAKETIRANJA IZBORNIH GLASANOVA KOSOVA MECLİSİ İÇİN GEÇERLİ OYLARIN SINIFLANDIRILMASINDAN VE SATIMINDAN SONRA DOLDURUNUZ

8 Numri i shiritave që përdoren për mbijeljen e kullës së votimit
Broj zastitnih pečata za zatvaranje glasačke kuće

Përputhja/Usaglasavanje/Uygunluk

9 Sa është dallimi ndërmjet rubrikës 5 dhe rubrikës 8d
Koja je razlika između kvadratica 5d i kvadratica 8d

11 Fletëvotimet e pa plotësuar brenda kullës së votimit
Reprijenjeni glasovi izbirani izbiranimi glasovima

12 Fletëvotimet e pakëtuara
Broj nepotpuno pakiranih glasačkih listica

13 Gjithsej fletëvotime të vlefshme (rubrika 10)
Ukupno broj važećih glasačkih listica (kvadratic 10)

14 Gjithsej (11+12+13)
Ukupno (11+12+13)

15 Sa është dallimi ndërmjet rubrikës 8 dhe rubrikës 14?
Koja je razlika između kvadratica 8 i kvadratica 14?

16 Numri i fletëvotimeve të papërdorura (rubrika 6)
Broj neupotrebljenih glasačkih listica (kvadratic 6)

17 Numri i fletëvotimeve të dëmtuara (rubrika 7)
Broj neispravnih glasačkih listica (kvadratic 7)

18 Numri i fletëvotimeve të regjistruara në kullin e votimit
Broj redovnih glasačkih listica u glasačkoj kući

19 Numri i zarfave të fletëvotimeve me kullin në kullin e votimit
Broj koverti sa uslovnih glasačkih listica u glasačkoj kući

20 Gjithsej (16+17+18+19)
Ukupno (16+17+18+19)

21 Sa është dallimi ndërmjet rubrikës 3 dhe rubrikës 20?
Koja je razlika između kvadratica 3 i kvadratica 20?

22 Sa është dallimi ndërmjet rubrikës 3 dhe rubrikës 20?
Koja je razlika između kvadratica 3 i kvadratica 20?

23 Sa është dallimi ndërmjet rubrikës 3 dhe rubrikës 20?
Koja je razlika između kvadratica 3 i kvadratica 20?

24 Sa është dallimi ndërmjet rubrikës 3 dhe rubrikës 20?
Koja je razlika između kvadratica 3 i kvadratica 20?

25 Sa është dallimi ndërmjet rubrikës 3 dhe rubrikës 20?
Koja je razlika između kvadratica 3 i kvadratica 20?

26 Sa është dallimi ndërmjet rubrikës 3 dhe rubrikës 20?
Koja je razlika između kvadratica 3 i kvadratica 20?

27 Sa është dallimi ndërmjet rubrikës 3 dhe rubrikës 20?
Koja je razlika između kvadratica 3 i kvadratica 20?

28 Sa është dallimi ndërmjet rubrikës 3 dhe rubrikës 20?
Koja je razlika između kvadratica 3 i kvadratica 20?

29 Sa është dallimi ndërmjet rubrikës 3 dhe rubrikës 20?
Koja je razlika između kvadratica 3 i kvadratica 20?

30 Sa është dallimi ndërmjet rubrikës 3 dhe rubrikës 20?
Koja je razlika između kvadratica 3 i kvadratica 20?

31 Sa është dallimi ndërmjet rubrikës 3 dhe rubrikës 20?
Koja je razlika između kvadratica 3 i kvadratica 20?

32 Sa është dallimi ndërmjet rubrikës 3 dhe rubrikës 20?
Koja je razlika između kvadratica 3 i kvadratica 20?

33 Sa është dallimi ndërmjet rubrikës 3 dhe rubrikës 20?
Koja je razlika između kvadratica 3 i kvadratica 20?

34 Sa është dallimi ndërmjet rubrikës 3 dhe rubrikës 20?
Koja je razlika između kvadratica 3 i kvadratica 20?

35 Sa është dallimi ndërmjet rubrikës 3 dhe rubrikës 20?
Koja je razlika između kvadratica 3 i kvadratica 20?

Duke u nënshkruar në poshtë, vërtetoj se këto shifra pasqyrojnë me saktësi aktivitetet në këtë vendvotim. – Svojin potpisom potvrđujem da ove cifre tačno odražavaju aktivnosti na ovom birackom mestu. – Aşağıdaki imza, bu rakamların doğruluğunu ve kullanımların yemekteki aktiviteyi en doğru şekilde yansıttığını tasdik eder.

Këshilli i Vendvotimeve (KVV)
Oylama Yeri Kuruldu (OKYK)

Kryetaruesi i Predsedavajući i Bajkam
Oylama Yeri Kuruldu (OKYK)

Avilari – Çlan – Uye
Avilari – Çlan – Uye

Avilari – Çlan – Uye
Avilari – Çlan – Uye

ZGJEDHJET PËR KUVENDIN E REPUBLIKËS SË KOSOVËS 2010 - IZBORI ZA SKUPŠTINU REPUBLIKE KOSOVO 2010 - 2010 KOSOVA CUMHURİYETİ MECLİS SEÇİMLERİ



Republika e Kosovës
Republika Kosova - Republic of Kosovo
Komisioni Qendror i Zgjedhjeve
Centralna Izborna Komisija
Central Election Commission

**FORMULARI I REZULTATEVE TË KANDIDATIT
OBRAZAC ZA REZULTATE KANDIDATA
ADAY SONUÇLARI FORMU**

Numri i vendvotimit
Broj biračkog mesta
Oylama Yeri No

[illegible]

Duke u nēlnskruar mē postē, vērtēto se kēto shifra pasagrojņē me saktēsī aktivtētel. – Ašaidakl inza, bu rekamlarni oy kullanna verindekl aktivtētel en doģru šekilde vānsittēlģim tasdik edor.

Kəşillili i Vənd Votimeve (KVW)
Odbor biračkog mesta
Oy kullanma yerı kurulu (OKYK)

Kryesuesi - Predsedavajući - Başkan

unötari – Çlan – Uyo

unōtari – Clan – Uyo

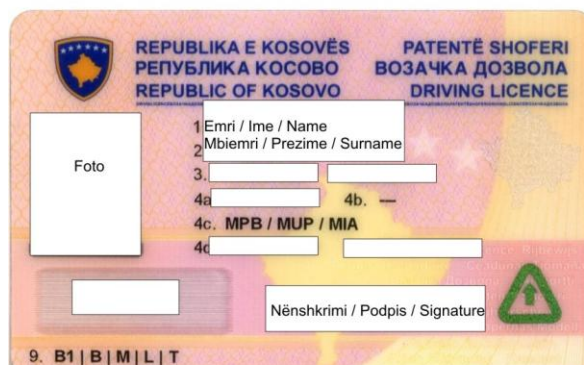
Anōtari – Član – Uyo

Anōtari – Clan – Uyo

Anōtar - Clan - Uyo

Anôtar - Clan - Uye

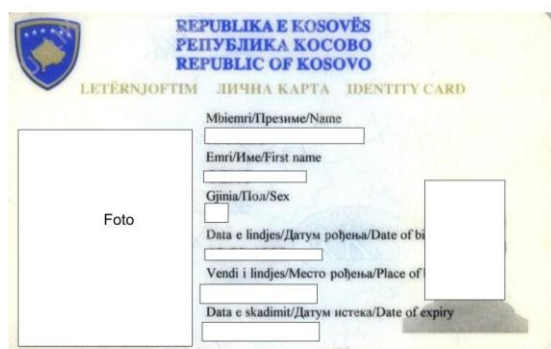
Patentë shoferi i Kosovës
Vozačka dozvola Kosovo



Pasaporta e Kosovës / kopertina
Pasoš Kosovo / korica



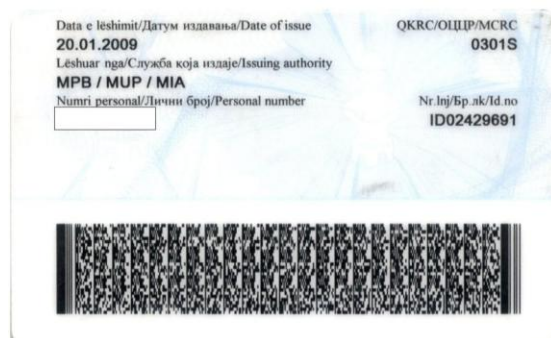
Letërnjoftimi personal i Kosovës / përpara
Lična karta Kosovo / napred



Pasaporta e Kosovës / brenda
Pasoš Kosovo / unutra



Letërnjoftimi personal i Kosovës / mbrapa
Lična karta Kosovo / pozadi



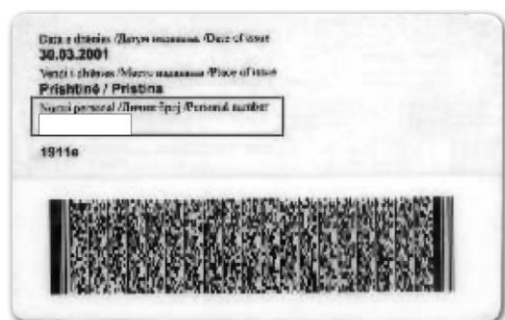
**Patentë shoferi i UNMIK-ut
Vozačka dozvola UNMIK-a**



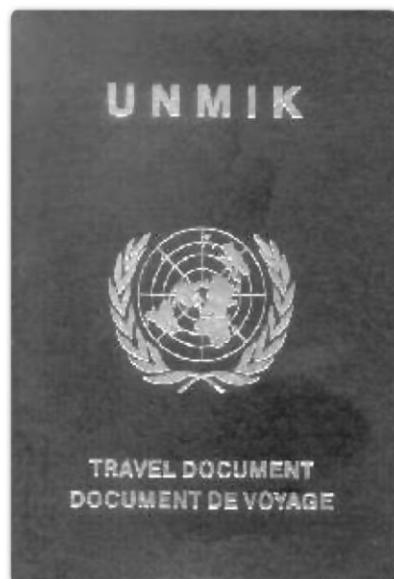
**Letërnjoftimi personal i UNMIK-ut / përpara
Lična karta UNMIK-a / napred**



**Letërnjoftimi personal i UNMIK-ut / mbrapa
Lična karta UNMIK-a / pozadi**



**Dokumenti i udhëtimit i UNMIK-ut / kopertina
Putna isprava UNMIK-a / korica**



**Dokumenti i udhëtimit i UNMIK-ut / brenda
Putna isprava UNMIK-a / unutra**



Dokumentet tjera identifikuese të pranueshme për zgjedhje janë:

- ♦ Kartela e identifikimit të personave të zhvendosur brenda vendit (PZhbv);
- ♦ Kartela e identifikimit të refugjatëve.

Ostali prihvattljivi dokumenti za identifikaciju za izbore su:

- ♦ Identifikaciona kartica za interno raseljena lica (IRL);
- ♦ Izbeglička legitimacija.