

No	Activity	Description of activity	Responsible unit	Responsible for monitoring	Deadline												Performance indicators	Resource evaluation	
					I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII		Cost	Source
STRATEGIC PILLAR 1: Election Operations																			
1	Ananalysis of assistance voting for Local Elections of 22nd October 2017	Analysis of poll books for Local Elections 2017, with the purpose of analyzing gender and age composition of the assisted and the ones offering the assistance. IFES will offer the necessary expertise for the research and drafting of the analysis/report	EOD	EOC/CEC													1. Working group formed 2. Draft analysis drafted 3. Report approved	n/a	CEC
2	Review of the procedures of out of Kosovo voting	Review of registration procedures for out of Kosovo voting. Review of legal eligibility criteria. Studi y visit for out of Kosovo voting procedures (Financing by OSCE-to be confirmed).	EOD	EOC/CEC													Procedures reviewed and approved	n/a	CEC / OSCE
3	Comprehensive overview of Polling Centers	By collecting data from every MEC, respectively Municipal Education Directorates, to identify Schools serving as Polling Centers and in cooperation with DIT and VSD to create a database where all PC’s will be equipped with internet access and information technology equipment. Comprehensive evaluation of polling centers, in regard of accesability for disabled persons, capacity, internet access, review of codes of polling centers and other aspects that are related to the operation of polling center.	ITD	EOC/CEC													Report of analysis finalized	n/a	CEC
4	Evaluation of Polling Centers with high number of voters	Analysis and research of the number of voters for polling centers that have a high number of voters, Creating opportunities for release of capacities by reallocating the voters in other PC or establishing new polling centers.	ITD	EOC/CEC													Report related to the need for establishment of new PC’s and reallocation of voters in other PC’s	n/a	CEC
5	Publication of Election Trends	Publication of documents with statistical data for voter turnout, separated in age groups, gender, municipalities etc.	CRC	EOC/CEC													1. Working group formed 2. Draft analysis drafted 3. Report approved	1,000.00	CEC
6	Report regarding the implementation of Work Plan 2018	After every quarted, Secretariat prepared a report for CEC regarding the implementation of Work Plan for the respective period.	CECS	CEC													Quarterly reports presented	n/a	CEC
7	Budget review for 2018	Budget review for 2018 is related to reasonable internal budget adjustetements in order to make the budget implementation efficient for the remaining part of the year. With budget review which must be submitted in the beginning of june, additional funds can be required for the implementation of an objective or activity until the end of fiscal year.	DAS	BFC/CEC													Document approved by CEC	n/a	CEC
8	Review of Work Plan for 2018	After the 6 month report, CEC reviews the Work Plan based on the evaluation for activity review.	CECS	EOC/CEC													1. Review report drafted 2. Report approved	n/a	CEC
9	Interim Review of the CEC Strategy 2015-2018	With IFES an interim evaluation of progress in implementing the 2015-2017 Strategic Plan, will be carried out. This activity will help the CEC to review the progress over all strategic objectives, enabling the CEC to make any changes to the plan to address changes in the operating environment or availability of resources. The report to be produced will also be useful in developing the CEC’s next strategic plan. The activity will include consultancy and organization of workshops	CECS	EOC/CEC													1. Working group formed 2. Analysis drafted 3. Report approved	n/a	Support from IFES
10	Drafting of Statagic Plan 2019 – 2022	Evaluation of implementation of Strategic Plan 2015 - 2018,	CECS	CEC													1. Working group formed 2. Strategy drafted and communicated 3. Strategy approved	n/a	Support from IFES
11	Drafting of Integrated Security Plan	Drafting of an Integrated Security Plan with the purpose of risk assessment in election operations.	ITD	EOC/CEC													Document approved by CEC	n/a	CEC

12	Report on invalid ballots for Local Elections 2017	Explanations followed by evaluations by CEC Secretariat for invalid ballots.	CRC	EOC/CEC													1. Working Group formed 2. Report drafted 3. Report approved	n/a	CEC
13	Drafting of work plan for 2019	CEC organizes workshop for evaluation fo the implementation of work plan for 2018 and drafting of work plan 2019	CECS	EOC/CEC													Work Plan 2018 drafted	13,500.00	CEC
14	Organization of the workshop for lessons learned for Local Elections 2017	CEC with support of OSCE will organize a workshop in the second half of January, related to analysis of Local Elections 2017 and issue of recommendations in function of improvement of election administration.	CECS	EOC/CEC													Document with recommendations issued	n/a	OSCE
15	Approval of final procurement plan for 2018	Within fifteen (15) days of the announcement of the legislation on appropriations for a fiscal year, each contracting authority shall prepare, submit to the CPA a final written plan that identifies with reasonable detail all supplies, services and the works that the contracting authority intends to procure during this fiscal year.	Procurement	BFC/CEC													Final Provcurement Plan approved	no cost	CEC
16	Drafting of preliminary procurement plan for 2019	Not less than thirty (30) days prior to the commencement of each fiscal year, each contracting authority must prepare a preliminary procurement plan, submit in writing to the Chief Administrative Officer of the Contracting Authority, in which all supplies are identified with reasonable detail, services and works that the contracting authority foresees to procure during the fiscal year in question	Procurement	BFC/CEC													Preliminary procurement plan drafted	no cost	CEC
17	Drafting of Budget Plan for 2019 - 2021	Following the approval of MTEF 2019 - 20210 by the Kosovo Assembly, the process of drafting the CEC's 2017-2019 Budget Plan begins. Drafting of the Budget Plan is based on budget requests that are based on plans and projects of the requesting units.	DAS	BFC/CEC													Budget plan drafted and approved	no cost	CEC
18	Implementation of Procurement Plan for 2018	The CEC implements the 2018 Procurement Plan, developing the activities foreseen by the plan for the procurement plan of services or supplies.	Procurement	BFC/CEC													Implementation of activities foreseen on the Plan	no cost	CEC
19	Midterm Expenditure Framework 2019 - 2021	The Drafting of the Mid-Term Expenditure Framework 2019-2021 is a document that precedes the budget process and serves to accomplish the CEC's strategy and goals through objectives that are implemented through activities and projects in a regular budget year. The document is submitted in MF at the beginning of April.	DAS	BFC/CEC													MEF document drafted and approved	no cost	CEC
20	Analysis of conditional votes	The project on accurate determination of voters that have voted conditionally. Through this project it is aimed to conduct an analysis of data for conditional ballots and interviews with voters and other stakeholders. Based on the collection and analysis of these data, CEC will determine the reasons of the problem of conditional voting and will prepare redommendations on policies of how to address this problem. OSBE will support the implementation of this project by organizing three one day workshops with 45 participants, including participants from CEC and staff of Secretariat and OSCE. Workshops have been planned to take place in Kosovo somewhere between March and November 2018	EOD	EOC/CEC													Report finalized and approved	no cost	OSCE
21	Developing the Strategy on Modernization of CRC	This activity aims to start developing a strategy for modernizing and increasing the efficiency of CRC operations. This will include the consideration of appropriate and cost-effective options and the technology that can be used to support CRC operations. This strategy will also consider the legal and procedural implications of using any such technology. Although it does not expect major changes in current systems used in the CRC but the recommendations derived from this review will be implemented before the start of the planned elections of 2021.	CRC	EOC/CEC													Strategy drafted	n/a	IFES
22	Destruction of election material		DAS	EOC/CEC													Report on destruction of election material drafted and approved	900	CEC

STRATEGIC PILLAR 2: Education and information of voters

23	Information and education of voters for the election process	It aims to inform and educate voters and other relevant parties with information about elections, increase voter turnout and consequently minimize all elements that may violate the integrity of the electoral process, reduce the number of invalid ballots as well as increasing the awareness of citizens on their role in maintaining a regular electoral process.	EOD	EOC/CEC													Information and education of voters	40,000.00	CEC
24	Marking the Global Election Day	Marking this day through organizing an event with representatives of institutions, political parties, NGOs, etc. - where the new CEC web site will be presented.	EOD	EOC/CEC													Global Election Day marked/conducted	4,500	CEC
25	Assesment of the implementation of the plan for addressing the preliminary recommendations of EU observers for General Elections	EOD with the necessary expertise of te IFES will draft a report for assessment of the implementation of the plan for adresinf recommendations of the EU Observation Mission	EOD	EOC/CEC													% of recommendations of the EUOM	no cost	CEC
26	Draft Action Plan for Addressing Recommendations from Final Observers' Reports on Local Elections and General Elections	EOD with the necessary expertise of IFES will draft an action plan for addressing recommendations within CEC field of activity of final reports of EU observers for general and local elections, in consultation with responsible department of CECS and partners the outside	EOD	EOC/CEC													Action plan drafted	no cost	CEC
STRATEGIC PILLAR 3: Institutional strengthening																			
27	Evaluation of the implementation of the Training Plan 2016-2017 and the drafting of the Training Plan 2018-2019	Evaluate the implementation of the 2016/2017 Plan as well as evaluate training needs for 2018/2019. Needs and identified training requirements will be included in the CEC Training Plan for 2018 (and 2019). IFES will support at least part of the Training from the Training Plan.	EOD	EOC/CEC													The 2016/2017 Plan Implementation Analysis Document and the CEC Training Plan for 2018-2019	n/a	CEC and IFES
28	Development of e-Learning Platform for Election Modernization.	Development of interactive training programs will continue which will be accessible online and incorporated into the online training module.	EOD	EOC/CEC													Three modules developed online as well	n/a	CEC and IFES
29	Drafting and Implementation of Gender Policies and Annual Action Plan	The purpose of this activity is to develop gender policies and annual gender action plan for the CEC. Gender policies and action plan will address issues related to CEC personnel, gender budgeting, staff training opportunities, and field activities. IFES will then work with the CEC to ensure that the Strategic Plan, Work Plan for 2018 and the M & E plan are reviewed and adopted the measures forseen in the drafted gender action plan. In conclusion, approved activities will be implemented	EOD	EOC/CEC													Approved Gender Policy Documents and Annual Action Plan	n/a	CEC and IFES
30	Approval of the IAC Report for 2017	Review of IAC Annual Report for 2017	Auditor	IAC/CEC													1. Quality of IA information and findings, 2. Assessment of the impact level of internal audit recommendation on improving management in CEC.	n/a	CEC
31	Audits of the Internal Auditor Unit according to the approved IA 2018 Plan (four regular audits and one on request).	Development of regular audit activity according to IA 2018 Annual Plan.	Auditor	IAC/CEC													1. Level of Activity Implementation 2. Qualitative IA reports, including accurate findings and appropriate recommendations 3. Level(s) for reducing weaknesses found and improvements in managerial and operational processes.	n/a	CEC
32	Discussion of NAO Report for 2017	Review of NAO Report for 2017; - Evaluation of actions proposed by the CECS to implement NAO recommendations	Auditor	IAC/CEC													Level of implementation of recommendations and reduction of findings by NAO	n/a	CEC

33	Approval of IA Strategic Plan for 2019-2021 and IA 2019 Annual Plan	Preparation and review of IA Strategic Plan for 2019-2021 and IA 2019 Annual Plan	Auditor	IAC/CEC													1. Plan prepared on the basis of risk assessment. 2. The Internal Audit Plan includes the scope of the audit based on the priorities. The Audit Plan is based on secure implementation sources.	n/a	CEC
34	Adoption of the IAC Work Plan for 2018	Preparing and reviewing the IAC Plan for 2018	Auditor	IAC/CEC														n/a	CEC
STRATEGUC PILLAR 4: Voters List																			
35	Improving and Sustaining the Voters List "My Residence, My Polling Station"	Completing the MASTER List, as a mechanism for the designation of voters with street names based on the unique address system, Drawing of polygons and maps for Polling Centers, The possibility of establishing new polling centers in urban areas, The opportunity to purchase maps from the planned 2017 photography, to be made by the Kosovo Cadastral Agency,	EOD	EOC/CEC														n/a	CEC
36	Conducting meetings of Work Group on Improving the Voters List	Incorporate the address system into the Central Civil Registry, improvement, accuracy and inclusion in the Voters List. The OSCE will support the organization of two joint planning workshops between the CEC and the CRA. At the first workshop, participants will discuss and agree on actions and priorities to be taken for improving the voter list. The second workshop aims to clarify concrete role and responsibilities and develop a joint action plan. Each workshop will include 30 participants, including 12 CEC members and secretarial staff, 10 officials from the CRA and the Ministry of Internal Affairs, and 8 from the OSCE (including translators). Workshops are planned to be held in Kosovo sometime between March and September 2018.	WGVL	CEC													At least 2 meetings held	n/a	CEC dhe OSCE
37	Conference with external stakeholders and donors regarding the improvement of the voters list	Conference with external stakeholders and donors regarding the improvement of the voters list	WGVL	CEC													Conducting the conference	n/a	CEC
STRATEGIC PILLAR 5: Participation in Elections																			
38	Gender Structure of staff engaged in elections, MECs, Polling Station Committees and Observers	Report on gender inclusion of non-permanent election election staff (2009 - 2017) including CRC daily staff and K-Vote staff. The gender inclusion of the members of the Polling Station Committees. Gender inclusion in the category of observers	DAS	CEC													Repord finalized	Cost for printing and publication	CEC
STRATEGIC PILLAR 6: Innovation and technology																			
39	Analysis and implementation of IT projects	Analysis of project implementation in past processes, assessment of goal completion and change opportunities, upgrades for future.	DIT	EOC/CEC													1. Reeport with analysis of IT projects (services) completed and approved by EOC and CEC 2. Number of recommendations arising from the report	n/a	CEC and IFES

40	Drafting of IT plan	With the support of IFES, an IT Plan will be developed aiming at further product development, as well as maintenance and delivery of training for all current computer platforms. The plan targets the systematization of the current ad hoc approach to the development of IT systems in a planned, sustainable approach based on the Plan.	DIT	EOC/CEC													1. IT plan drafted and approved by CEO and CEC 2. Action plan for implementation of IT Plan developed.	n/a	IFES
41	Feasibility study for the use of IT in the election	Analysis and study of the possibility of using IT in counting	DIT	CEC/AWEB													1. Report compiled and presented in CEC.	n/a	CEC and AWEB
42	Data Accessibility Assessment - Open Data	With the assistance of IFES, CEC will conduct an Open Data Evaluation, the assessment will review the existing CEC data practices to identify the means by which the CEC data are made available to the public and how to make them more inclusive and easily accessible, to discuss areas where cooperation and exchange of data with other stakeholders in order for both parties (and institutions) to benefit, and to make recommendations for working with civil society and other partners to share public election information to further enhance the transparency of the institution. This will encourage wider access to publicly available data that are part of the existing CEC available computer systems. Also, an Open Data Election Group will be established with the main stakeholders. These will include representatives of public institutions and administrative institutions at national and local level, political entities, NGOs, the media, the judicial sector, international organizations, and voters. IFES will advise the group on potential activities, which may include sharing of international open data practices, developing an election open data principle for the Kosovo context, and supporting the CEC in implementing these principles. IFES will provide technical assistance for the implementation of these principles. This support will continue throughout the year.	DIT	EOC / CEC													1. Creating a document-analysis with an evaluation of the data opening. 2. Improving the level of data opening.	n/a	IFES
43	Development and launch / publication of the new CEC web site	The CEC launches the redesigned website.	DIT	EOC / CEC													1. Online publication of CEC web page. 2. Number of recommendations addressed by meetings with external stakeholders	n/a	CEC
44	Compilation and implementation of an integrated automated system for managing of the budgeting/payments	Develop an integrated information management system for CEC finance and payments management, which helps manage and report on finances.	DAS	BFC/CEC													1. Review of Automatic Administration System Requirements and Specifications Completed. 2. Development of the system completed. 3. Number of staff trained for the use of administrative system	Cost to be defined with review	CEC
STRATEGIC PILLAR 7: Cooperation with external stakeholders																			
45	Publication of financial statements of the political party campaigns	Upon completion of the auditing of campaign financial statement reports (2013, 2014, meanwhile 2015, 2016 for several municipalities), the Office for RPPC publishes them on the CEC web page along with the auditor's report.	OPPRC	CEC													Reports published on web page	no cost	CEC
46	Publication of annual financial reports of political entities	Upon completion of the audit of annual financial reports (2013, 2014, 2015 and 2016), the Office for RPPC publishes them on the CEC web page along with the auditor's report	OPPRC	CEC													Reports published on web page	no cost	CEC
47	Submission of campaign financial statement reprot	Reports of electoral campaign financial statements, local elections 2017 (revoting in some municipalities, election rerun in Istog municipality)	OPPRCC	CEC														no cost	CEC

48	Annual updates of PP's	Based on the law on electins, PP's submit their annual updates until 31 st of January	OPPRCC	CEC														no cost	CEC
49	Annual expenditure report	PPs submit the annual expenditure report by 1 March 2018	OPPRCC	CEC														no cost	CEC
50	Form for continuation of registration	Political parties submit a form for continuation of the registration according to Article 12 paragraph 6 of the Election Law	OPPRCC	CEC														no cost	CEC
51	Registration of political parties	According to the provisions of Article 12 of the Law on General Elections, Article 3 of the Rule No.01 / 2013	OPPRCC	CEC														no cost	CEC
52	Observation of election processes in countries in the region, registration and certification procedures for PE's as well other procedures	Observation of election processes in countries in the region, registration and certification procedures for PE's as well other procedures	OPPRC	OPPRC/CEC														no cost	CEC
53	Public Information (Compilation of the Public Information File)	According to LE, article 43.2 OPPRC compiles the content of the public information file published on the CEC website. The file consists of a donor register of SPs, the value of the contribution, the identity of the contributor.	OPPRC	CEC													Reports published on web page	no cost	CEC
54	Analysis of the Implementation Platform for Reporting Electoral Violations	In order to reflect more transparent elections and improve the management of the electoral process, the Central Election Commission (CEC) has developed the Electoral Violation Platform, which has been piloted as a platform for local elections 2017. Through this platform, on Election Day CEC received reports of eventual electoral violations, reports have been received by accredited observers and engaged electoral staff. After each reporting, the CEC confirm through the field staff and take the appropriate measures.	ITD	EOC/CEC													Report of analysis finalized	100%	CEC and IFES
55	Regular meetings with political entities	OPPRC holds regular meetings with representatives of Political Entities for the purpose of notifying about the obligations of entities	OPPRCC	CEC													At least 3 meetings held	no cost	CEC
56	Submission of report of annual financial statements	The Central Election Commission prepares, reviews and approves the Annual Financial Report for 2017. This report is submitted to the MoF no later than 31 January 2018.	DAS	BFC/CEC													Report drafted and approved	no cost	CEC
57	Preparation of annual work report for Kosovo Assembly	The CEC prepares an annual report to the Assembly of Kosovo in April. The report contains information on CEC activities and recommendations that the CEC as reasonable to be treated in the Assembly.	CECS	EOC/CEC													1. Forming the working group 2. Draft report prepared 3. Report prepared and sent to Assembly	no cost	CEC
58	Submitting expenditure reports from the Fund for Political Entities	Pursuant to Law 03 / L174, Article 15, the CEC must publish all annual financial reports along with the Political Entity Audit Statement on its official website	DAS	BFC/CEC													Report approved and sent to Assembly	no cost	CEC
59	Submission of the reports about the procurement contracts	The Secretariat prepares the report of contracts signed for the previous year and sends it to the PPRC no later than February 15th.	Procurement	BFC/CEC													Report approved	no cost	CEC
60	Drafting and distribution of a quarterly bulletin	Publication of a quarterly bulletin with activities of CEC	Spokesperson	CEC														no cost	CEC

61	Conducting trainings for drafting project proposals	This activity aims at more effective access to funding of CEC projects. IFES will train staff from the CEC that deals with drafting of projects in drafting techniques and best models of donor project proposals. Also, staff will be trained to develop best justifications for funding requirements from the Kosovo budget. IFES will also provide advice and during the drafting process whenever necessary.	EOD	KP/CEC													1. Training conducted 2. At least 10 officers trained	n/a	IFES
62	Participation of CEC in international activities of EMB's, observatiks and conferences	In order to gain experience and good practices, the CEC conducts observation of the electoral processes in the countries of the region and participates in the activities that are organized for elections.	CECS/CEC	FAC/CEC													1. Participation in at least 2 annual conferences 2. Observation of at least 3 electoral processes	n/a	CEC
63	Drafting of media plan	The CEC drafts the Media Plan forseeing periods and the method of communication with the media	Spokesperson	FAC/CEC														no cost	CEC
64	Drafting, review and approval of the Communication Strategy of CEC	The CEC will develop a communication strategy along with an annual action plan. The strategy will aim at systematizing the current ad hoc information approach, which is also based on the Strategic Plan. IFES will have the expertise needed that together with the CEC staff to develop a comprehensive and applicable strategy under existing conditions.	Spokesperson	FAC/CEC													Strategic document and annual plan	n/a	IFES
65	Completion and publication of election history 2000-2017		Spokesperson	EOC/CEC														no cost	CEC
66	Organizing regular meetings with donors (every 6 months		CECS	EOC/CEC													At least one meeting conducted	no cost	CEC
67	Establishing work groups for consultation with external stakeholders of CEC (CSO, organizations with persons with disabilities, women, youth, political parties)	Based on the best international practices, the CEC will establish working groups for consultation with CEC external actors with NGOs, organizations of people with disabilities, women, youth, political parties. IFES will provide the necessary expertise.	CECS	FAC/CEC													Established groups (aim is to establish at least 2 groups)	n/a	CEC
68	Training of financial officers of PE's	Pursuant to Article 40.7 of the LE, the Office organizes training for financial officers of SP's on Completion of Simplified Forms	OPPRCC	CEC															
69	Financial report (nine month)	No later than October 31 of each calendar year, Budget Organizations will prepare and submit to MoF, a final budget summary report for the 9 months of current fiscal year and the 9-month period of the previous two fiscal years, which includes: data under Article 46 of the Law on Public Financial Management and Accountability.	DAS	BFC/CEC													Report drafted and approved by CEC	no cost	CEC
70	Detailed analytical report of expenditures every quarterly in BFC and approval by CEC	Reporting budget expenditures after each quarterly period	DAS	BFC/CEC													Report approved in Committees and CEC	no cost	CEC
71	Financial Report for Local Elections 2017	Financial Report for Local Elections 2017	DAS	BFC/CEC														no cost	CEC
72	Transfer of funds for Political Entities for TM1,TM2,TM3,TM4- 2018	Transfer of funds for Political Entities for quarterly periods	DAS	BFC/CEC													Funds transfered	no cost	CEC
STRATEGIC PILLAR 8: Legal Framework																			
73	Harmonization of secondary legislation with the Law	Harmonization of CEC secondary legislation acts with eventual changes to the election regulations. The OSCE aims to support the review and harmonization of CEC secondary legislation acts with the new election legislation. The OSCE will assist the CEC in reviewing the changes in the new legislation and formulating a number of proposals to amend secondary legislation acts in accordance with this legislation. Specifically, the OSCE will organize a three-day workshop with the CEC. Through this workshop, the OSCE will help us analyze the changes and potential implications of the new primary legislation, discuss the necessary changes to secondary legislation acts, and assist in their preparation for the formal adoption of EMB. The workshop with the	CECS	LAC/CEC													Acts revised in accordance with the amendment of the Law approved in the CEC.	no cost	CEC dhe OSCE

		CEC will have 25 participants, including 11 CEC members and 10 from the Secretariat, 4 OSCE participants.																	
74	Harmonization of secondary legislation with the Law on financing PE's	Harmonization of Rule No. 14/2015 on Financing of Political Entities and Sanctions in conformity with the Law on SP Financing	OPPRCC	LAC/CEC													Acts revised in accordance with the amendment of the Law.	no cost	CEC
75	Amending and Supplementing Rules and Forms	According to the amendment of the rules, the forms (forms for PP registration, the certification form of SP and candidates, forms of accreditation for observers) are also redesigned.	OPPRCC	LAC/CEC													Forms amended and approved	no cost	CEC
76	Amendment of the AI for publishing the materials on the website	The purpose of the amendment of this Instruction is to regulate the method of publication of the materials on the website and the responsibility of certain persons who will be charged with publishing the materials on the CEC website. The change is needed after assessing the implementation of the current AI.	DLA	LAC/CEC													1.Document drafted 2.Number of publications based on procedures	no cost	CEC
77	Signing of the Understanding Agreement with the Ministry of Education to provide access to all voters in all schools used as polling stations	The CEC through a memorandum with MEST will provide equal opportunities for people with disabilities that this category has easy access to educational facilities where elections are held.	DLA	LAC/CEC													Memorandum signed	no cost	CEC
78	Drafting of AI on Dispute Resolution and Complaints Procedures	Drafting of the Administrative Instruction, which aims to establish procedures for the settlement of disputes and complaints from the CECS staff related to working relations, the competency and criteria for appointing the members of the commission, the procedure for filing complaints, up to decision making by the complaints commission.	CECS	CECS													Administrative Instruction drafted and approved.	no cost	CEC
79	Draft AI for CECS Staff Vacations	The drafting of the Administrative Instruction aims to determine the criteria and procedures for utilization and duration of holidays for all employees of the Secretariat of the Central Election Commission	CECS	CECS													Administrative Instruction drafted and approved.	no cost	CEC
Activities of the Mission of OSCE in Kosovo in support to CEC																			
80	Election Management Training for newly appointed CEC members and the Secretariat/SMEO	As part of its efforts to ensure the quality of election management, the OSCE will provide support in organizing an election management training for newly appointed members of CEC, Secretariat and SMEO's (new ones). The training will be held during March-August 2018.																n/a	OSCE
81	Workshop with SMEO's on Lessons Learned from the 2017 Elections	The OSCE will organize a workshop with SMEO's from 38 municipalities for lessons learned from election processes during 2017. The workshop will include 55 participants, including 38 SMEOs, CEC President, 7 participants from the CEC Secretariat and 4 from OSCE staff. The workshop will take place in Kosovo between February and May 2018.																n/a	OSCE
82	Support for the CEC in Lessons Learned and Planning for 2019	The OSCE will organize workshops for the CEC to discuss key findings from regular CEC performance monitoring during 2018. Workshops will extract lessons from 2018 activities, assess the effectiveness of their work and will identify areas for improvement. The workshop will also serve as a place to plan their activities for 2019. The workshop with the CEC will be a two-day event outside Kosovo with 33 participants, including 11 CEC members and 13 Secretariat staff and 9 employees of the OSCE (including translators). The workshop will be held between November and December 2018.																n/a	OSCE